



**MINUTES – FINANCE AND STRATEGIC PLANNING
COMMITTEE MEETING
Monday, May 11, 2009**

A meeting of the Finance and Strategic Planning Committee of the Council of The Corporation of the City of Waterloo was held on May 11, 2009 at 6:30 p.m. in the Council Chambers, 100 Regina Street South, Waterloo, Ontario.

Present: Mayor Halloran
Councillor Witmer
Councillor Scian
Councillor Vieth
Councillor Freeman
Councillor Whaley
Councillor d'Ailly
Councillor McLean

Councillor McLean in the Chair.

1. **DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

Councillor Freeman disclosed a pecuniary interest related to her husband's employment with respect to PWS2009-21, RFP09-08 Davenport Road Multi-Use Corridor Improvement – Consultant Selection.

No disclosure of pecuniary interest was declared by any member of Council at this point in the meeting.

Having previously disclosed a pecuniary interest with respect to Staff Report PWS2009-21, an item on the Consent Motion, Councillor Freeman left the meeting. (Time: 6:31 pm)

2. **APPROVAL OF MINUTES** (April 20, 2009)

Moved by Councillor Whaley, seconded by Mayor Halloran:

“That the minutes of the Finance and Strategic Planning Committee meeting held on April 20, 2009 be approved as printed.”

Carried Unanimously
(Councillor Freeman absent for the vote)

3. **CONSENT MOTION**

Councillor d'Ailly requested that Staff Report CS/IS09-017, New Corporate Website, be removed from the consent motion and dealt with separately.

Moved by Councillor Vieth, seconded by Councillor Scian:

“That Consent Motion Items (a) to (g) be approved.”

- a) **PWS2009-20** **TENDER AWARD – RFT09-01
FOR HOT MIX PAVING AND CONCRETE
SIDEWALK AND CONCRETE CURB REPAIRS
IN THE CITY OF WATERLOO DURING 2009**
Prepared By: Glenn Davis

Memorandum: Audit Committee Resolution
Prepared By: Frank Mensink

“That PWS2009-20 be approved and

- 1) that the Council of the City of Waterloo approve the award of RFT09-01 – Hot Mix Asphalt Paving and Concrete Sidewalk and Concrete Curb Repairs in the City of Waterloo During 2009 to 410754 Ontario Limited O/A Sousa Concrete at an estimated price of \$679,160.00 (GST excluded).
- 2) that the Mayor and Clerk be authorized to assign the necessary contract documents.”

Carried Unanimously
(Councillor Freeman absent for the vote)

- b) **PWS09-21** **RFP09-08 DAVENPORT ROAD MULTI-USE
CORRIDOR IMPROVEMENT – CONSULTANT
SELECTION**
Prepared By: Chris Hodgson

“That PWS09-21 be approved by Council and:

- 1) accepting the consulting engineering services of Walter Fedy Partnership to undertake the Davenport Road Multi-Use Corridor Improvement project at an estimated price of \$255,888.20 (excl. GST),

- 2) authorize the Mayor and Clerk to sign the professional consulting agreement between the City of Waterloo and Walter Fedy Partnership.”

Carried Unanimously

(Councillor Freeman absent for the vote)

- c) **R&L09-16** **2009 FACILITY MAINTENANCE RESERVE
EQUIPMENT PROJECTS**
Prepared By: Steven Heldman

“That R&L09-16 be approved and that Council approve the expenditure of \$57,700 from the Facility Maintenance Reserve to fund the equipment purchases as listed in Table 1 of this Report R&L09-16.”

Carried Unanimously

(Councillor Freeman absent for the vote)

- d) **R&L09-17** **K-W KODIAKS LACROSSE INC.
2009 AGREEMENT**
Prepared By: Lois Amos-Herter

“That R&L09-17 be approved and

- 1) that Council approves the Agreement with K-W Kodiaks Lacrosse Inc., attached to this Report R&L09-17 as Appendix ‘A’; and
- 2) that the Mayor and City Clerk be authorized to sign the K-W Kodiaks Lacrosse Inc. 2009 Agreement and any other documents necessary to execute this agreement.”

Carried Unanimously

(Councillor Freeman absent for the vote)

- e) **R&L09-18** **DOORS OPEN WATERLOO 2009**
Prepared By: Karen VandenBrink

”That R&L09-18 be approved and that the Mayor and Clerk be authorized to sign and execute the Doors Open application on an annual basis as required pursuant upon participation.”

Carried Unanimously

(Councillor Freeman absent for the vote)

- f) **R&L09-19** **MUNICIPAL HERITAGE COMMITTEE**
 WILLIAM STREET PUMP HOUSE
 23 WILLIAM STREET EAST
 Prepared By: Karen VandenBrink

“That R&L09-19 be approved and that Council approve roof and chimney repairs for the designated William Street Pump House at 23 William Street East, as per the attached letter, subject to the following recommendations by the Municipal Heritage Committee:

- 1) repairs to the masonry chimney, that compatible brick and mortar are used;
- 2) upon completion of work that the Municipal Heritage Committee is notified and photos of the work are forwarded for file.;

In addition,

- 3) prior to future repair work to the designated Pump House, that the Region will notify the Municipal Heritage Committee; and
- 4) that the work in the letter dated April 3, 2009 (attached) from the Region, referenced as “vetted” be conducted as set out in the Municipal Heritage Committee’s minutes on November 14, 2007.”

Carried Unanimously
(Councillor Freeman absent for the vote)

- g) **FIN09-036** **PARKING RESERVE FUND BY-LAW**
 Prepared By: Julie Koppeser

“That FIN09-036 be approved and that Council pass the Parking Reserve Fund By-Law as per the recommendations of the report and as attached to Report FIN09-036 as Appendix “A”.

Carried Unanimously
(Councillor Freeman absent for the vote)

Councillor Freeman returned to the meeting. (Time: 6:33 p.m.)

- h) **CS/IS09-017** **NEW CORPORATE WEBSITE**
 Prepared By: Garry Bezruki

Moved by Councillor d’Ailly, seconded by Councillor Witmer:

“That CS/IS09-017 be approved and that Council approve

- 1) the development of a new corporate website through:

- a) the issuance of a request for proposal (RFP) to develop a Corporate Web strategy
 - b) the issuance of a request for proposal (RFP) to construct the new website once the web strategy has been created and approved
- 2) the funding, as identified in the approved 2008 – 2017 Capital Budget at an expenditure of \$325,000 and funded by Capital From Operating.”

Carried Unanimously

4. **STAFF REPORTS**

- a) **FIN09-038** **COUNCIL APPOINTMENTS TO WATERLOO NORTH
HYDRO HOLDING COMPANY**
Prepared By: Filipa Reynolds

Bob Mavin, Chief Financial Officer, reviewed the report and responded to questions from Council.

Moved by Councillor Scian, seconded by Councillor Witmer:

“That FIN09-038 be approved, **as amended**, and:

- 1) that City of Waterloo Council select Option #1 as outlined in FIN09-038 as Council’s preferred approach to the composition of appointees to the Waterloo North Holding Company (HOLDCO); and
- 2) that City of Waterloo Council request that the Board of Directors of Waterloo North Hydro Holding Corporation formally separate itself from the Board of Directors of Waterloo North Hydro Incorporated (WIRECO); and
- 3) **that City of Waterloo Council meet biannually with the Waterloo North Hydro Holding Company Board Members in order to provide direction to the Board Members.”**

Carried
5 Voting in Favour
2 Voting in Opposition
(COUNCILLOR d’AILLY)
(COUNCILLOR WHALEY)

be directed to submit a formal written response to the province by the deadline of May 22, 2009.”

Carried Unanimously

f) **May 11, 2009** **HEALTH & SAFETY REPORT**

Rob Deyman, Acting Chief Human Resources Officer, provided Council with an update on the Annual Don Klassen Health and Safety Walk held on May 7, 2009, noting that over one hundred staff participated in the walk this year.

Information

5. **CONSIDERATION OF NOTICE OF MOTION GIVEN AT A PREVIOUS MEETING**

a) **The Working Centre Funding**

Moved by Mayor Halloran, seconded by Councillor Scian:

“WHEREAS The Working Centre is providing much-need social service support in Waterloo through an outreach project;

AND WHEREAS The Working Centre works to provide basic support for individuals facing mental health, homelessness, food and employment issues;

AND WHEREAS The Working Centre received a grant of \$8,000 in 2008 and requested the same contribution for 2009 from the City of Waterloo to match the contribution of the City of Cambridge;

AND WHEREAS the request was not recommended by the External Agencies Cash Grants Review Committee due to limited funding and because the organization was not “grandfathered”;

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the City of Waterloo:

- 1) approve a grant in the amount of \$8,000 for 2009 to the Working Centre.”

Carried Unanimously

b) **Chamber of Commerce Physician Recruitment Funding**

Moved by Mayor Halloran, seconded by Councillor Scian:

“WHEREAS the Greater K-W Chamber of Commerce launched the **Physician Recruitment Task Force** in 1998 to recruit established physicians and medical school graduates to Kitchener-Waterloo, and in recent years has also worked with Hospital Committees to attract medical specialists

AND WHEREAS the Greater Kitchener Waterloo Chamber of Commerce Health Care Recruitment Council promotes the community as a welcoming, attractive, leading-edge centre of medical excellence with promising practice opportunities.

AND WHEREAS the project has been cited as one of Canada’s most successful physician recruitment campaigns, bringing new, much-needed doctors to our community;

AND WHEREAS The Greater Kitchener Waterloo Chamber of Commerce Health Care Recruitment Council continues to fundraise and work to attract, recruit and retain family physicians and medical specialists and has requested the City of Waterloo to provide funding for this project;

AND WHEREAS on February 27, 2006, the Council of The Corporation of the City of Waterloo passed a resolution directing staff to include in the 2007-2011 budgets for consideration by future Councils, the remaining four years of a five-year/\$20,000 per year funding recommendation for the Greater Kitchener Waterloo Chamber of Commerce Health Care Recruitment Council;

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the City of Waterloo:

- 1) approve an annual grant in the amount of \$20,000 for 2009 and 2010 to the Greater Kitchener Waterloo Chamber of Commerce Health Care Recruitment Council to be funded from Council’s Contingency Budget; and
- 2) direct staff to include in the 2011 budget for consideration by the future Council, a grant of \$20,000 for the Greater K-W Chamber of Commerce Health Care Recruitment Council.”

Carried
6 Voting in Favour
1 Voting in Opposition
(COUNCILLOR VIETH)

6. **REGIONAL INFORMATION AND CORRESPONDENCE**

- a) Region of Waterloo, Council Info, April 8, 2009
- b) Region of Waterloo, Council Info, April 29, 2009
- c) Region of Waterloo, April 17, 2009
Public Meeting – Second Draft of the Regional Official Plan
Scheduled for May 12, 2009

In response to Councillor Freeman, Cameron Rapp, General Manager of Development Services, confirmed that staff had reviewed the Second Draft of the Regional Official Plan and were satisfied that the majority of the City's concerns as expressed to the Region of Waterloo previously had been addressed. Mr. Rapp informed Council that a brief memo on the Second Draft would be prepared for the Corporate Management Team this week, and that staff would be presenting a report to Council on the draft Regional Official Plan within the next few weeks.

- d) Region of Waterloo, May 12, 2009
Rapid Transit Environmental Assessment Phase 2

In response to Councillor Freeman, Tim Anderson, General Manager of Public Works Services, confirmed that representatives from the Region of Waterloo would be coming before Council at the May 25, 2009 Council Meeting to provide an update on recent announcements concerning the Regional Rapid Transit Initiative, and that all committees that had previously commented on the Initiative would be invited to provide feedback.

7. **NEW BUSINESS**

iii. Staff Reports

- a) **FIN09-042** **ENABLING ACCESSIBILITY FUND**
Prepared By: Filipa Reynolds

Moved by Councillor Scian, seconded by Councillor d'Ailly:

“That FIN09-042 be approved and that the Council of the City of Waterloo approves the selection of the following project for consideration under the Enabling Accessibility Fund: Renovations of the Lower-level Public Washrooms at the Waterloo Public Library Main Branch in order to improve accessibility and reduce barriers.”

Carried Unanimously

- b) **FIN09-043** **ACCELERATING ECONOMIC STIMULUS
PROJECTS – DETAILED DESIGN**
Prepared By: Filipa Reynolds

Moved by Councillor Scian, seconded by Councillor Freeman:

“That FIN09-043 be approved and that Council approve \$182,000 in funding from the Capital Infrastructure Reinvestment Reserve Fund (CIRRF) 860035 for the purposes of producing detailed design associated with the following four projects; Bearer Rd. – Westmount Rd. N. to Albert St., Columbia St. – Westmount Rd. N. to CNR Railroad Tracks, Pinewood Place, and the RIM Park Premium Outdoor Sport Field Facility.”

Carried Unanimously

iv. Other Business

- a) **Town and Gown Association of Ontario – Board of Directors**

Moved by Mayor Halloran, seconded by Councillor Witmer:

“That the Council of The Corporation of the City of Waterloo support Councillor Jan d’Ailly’s nomination to the Board of Directors of the Town and Gown Association of Ontario.”

Carried Unanimously

- b) **Closed Meeting – May 19, 2009**

Moved by Mayor Halloran, seconded by Councillor Vieth:

“That Council hold a closed meeting on Tuesday, May 19, 2009, at 4:00 p.m. in the Erb Room, Waterloo City Centre, for the purpose of considering the following subject matter:

- i) personal matters about an identifiable individual, including municipal or local board employees (*Waterloo North Hydro Appointments*); and
- ii) that a Special Council Meeting be held immediately after the Closed Meeting.”

Carried Unanimously

8. **QUESTIONS**

Councillor d'Ailly expressed concerns regarding the criteria and design of the Cash Grants process, noting that while previously involved in the decision to allocate funds, the new process had distanced Council from the application process. Councillor d'Ailly noted a need for Council to become more involved, as Council holds final responsibility for the allocation of cash grants.

9. **ADJOURNMENT**

Moved by Councillor Freeman, seconded by Mayor Halloran:

The meeting adjourned. (Time: 7:47 p.m.)

READ AND APPROVED

this 15th day of June, 2009.

Chair, Finance & Strategic Planning Committee

City Clerk