

Instructions

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or their spouse) shall be paid immediately over to the clerk who is responsible for the conduct of the election.

For the campaign period from (day candidate filed nomination)

YYYY	MM	DD
2 0 1 8	0 5	0 7

 to

YYYY	MM	DD
2 0 1 8	1 0	2 2

 Initial filing reflecting finances to December 31 (or 45 days after voting day in a by-election)

 Supplementary filing including finances after December 31 (or 45 days after voting day in a by-election)

Box A: Name of Candidate and Office

Candidate's name as shown on the ballot

Last Name or Single Name

Steiss

Given Name(s)

Kelly

Office for which the candidate sought election

Mayor

Ward name or no. (if any)

Municipality

Waterloo

Spending Limit - General

\$ 68,892.95

Spending Limit - Parties and Other Expressions of Appreciation

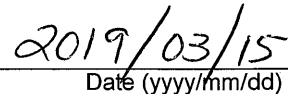
\$ 6889.29
 I did not accept any contributions or incur any expenses. (Complete Boxes A and B only)

Box B: Declaration

I, Kelly Steiss, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.



Signature of Candidate



Date (yyyy/mm/dd)

Date Filed (yyyy/mm/dd)	Time Filed	Initial of Candidate or Agent (if filed in person)	Signature of Clerk or Designate
2019/03/15	9:35 AM	KS	Natalia Chebel

Natalia Chebel, a Commissioner, etc.,
Province of Ontario, for
The Corporation of the City of Waterloo
Expires September 10, 2020

Box C: Statement of Campaign Income and Expenses**LOAN**

Name of bank or recognized lending institution _____

Amount borrowed \$ _____

INCOME

Total amount of all contributions (from line 1A in Schedule 1)	+ \$	6,562.93
Revenue from items \$25 or less	+ \$	
Sign deposit refund	+ \$	
Revenue from fundraising events not deemed a contribution (from Part III of Schedule 2)	+ \$	156.05
Interest earned by campaign bank account	+ \$	
Other (provide full details)		
1. _____	+ \$	
2. _____	+ \$	
3. _____	+ \$	
4. _____	+ \$	
5. _____	+ \$	
Total Campaign Income (Do not include loan)	= \$	6,718.98 c1

EXPENSES (Note: include the value of contributions of goods and services)**Expenses subject to general spending limit**

Inventory from previous campaign used in this campaign (list details in Table 4 of Schedule 1)	+ \$	
Advertising	+ \$	997.50
Brochures/flyers	+ \$	1,695.00
Signs (including sign deposit)	+ \$	2,364.78
Meetings hosted	+ \$	
Office expenses incurred until voting day	+ \$	14.57
Phone and/or internet expenses incurred until voting day	+ \$	
Salaries, benefits, honoraria, professional fees incurred until voting day	+ \$	
Bank charges incurred until voting day	+ \$	3.00
Interest charged on loan until voting day	+ \$	
Other (provide full details)		
1. Service Charges - PayPal	+ \$	10.62
2. Service Charges - Square Inc	+ \$	24.82
3. _____	+ \$	
4. _____	+ \$	
5. _____	+ \$	
Total Expenses subject to general spending limit	= \$	5,110.29 c2

EXPENSES**Expenses subject to spending limit for parties and other expressions of appreciation**

1. Election Night Party	+ \$	383.51
2. _____	+ \$	
3. _____	+ \$	
4. _____	+ \$	
5. _____	+ \$	
Total Expenses subject to spending limit for parties and other expressions of appreciation	= \$	383.51 c3

Expenses not subject to spending limits

Accounting and audit	+ \$	
Cost of fundraising events/activities (list details in Part IV of Schedule 2)	+ \$	<u>1,225.18</u>
Office expenses incurred after voting day	+ \$	
Phone and/or internet expenses incurred after voting day	+ \$	
Salaries, benefits, honoraria, professional fees incurred after voting day	+ \$	
Bank charges incurred after voting day	+ \$	
Interest charged on loan after voting day	+ \$	
Expenses related to recount	+ \$	
Expenses related to controverted election	+ \$	
Expenses related to compliance audit	+ \$	
Expenses related to candidate's disability (provide full details)		
1. _____	+ \$	
2. _____	+ \$	
3. _____	+ \$	
4. _____	+ \$	
5. _____	+ \$	
Other (provide full details)		
1. _____	+ \$	
2. _____	+ \$	
3. _____	+ \$	
4. _____	+ \$	
5. _____	+ \$	
Total Expenses not subject to spending limits	= \$	<u>1,225.18</u> C4

Total Campaign Expenses (C2 + C3 + C4) = \$ **6,718.98** C5

Box D: Calculation of Surplus or Deficit

Excess (deficiency) of income over expenses (Income minus Total Expenses) (C1 – C5)	+ \$	<u>0.00</u>	D1
Eligible deficit carried forward by the candidate from the last election (applies to 2018 regular election only)	- \$		D2
Total (D1 – D2)	= \$		
If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign	- \$		
Surplus (or deficit) for the campaign	= \$		D3

If line D3 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who is responsible for the conduct of the election.

Schedule 1 - Contributions

Part I – Summary of Contributions

Contributions in money from candidate and spouse	+ \$	<u>2,612.93</u>
Contributions in goods and services from candidate and spouse (include value listed in Table 3 and Table 4)	+ \$	<u> </u>
Total value of contributions not exceeding \$100 per contributor		
• Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from candidate or spouse).	+ \$	<u>1,100.00</u>
Total value of contributions exceeding \$100 per contributor (from line 1B on page 5; list details in Table 1 and Table 2)		
• Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (do not include contributions from candidate or spouse).	+ \$	<u>2,850.00</u>
Less: Contributions returned or payable to the contributor	- \$	<u> </u>
Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$25	- \$	<u> </u>
Total Amount of Contributions (record under Income in Box C)	= \$	<u>6,562.93</u> 1A

Part II – Contributions exceeding \$100 per contributor – individuals other than candidate or spouse

Table 1: Monetary contributions from individuals other than candidate or spouse

Name	Full Address	Date Received	Amount Received \$	Amount \$ Returned to Contributor or Paid to Clerk
Please see attached				
<input type="checkbox"/> Additional information is listed on separate supplementary attachment			Total	

Description of Goods or Services	Date Received (yyyy/mm/dd)	Value \$
<input type="checkbox"/> Additional information is listed on separate supplementary attachment	Total	

Table 4: Inventory of campaign goods and materials from previous municipal campaign used in this campaign
 (Note: value must be recorded as a contribution from the candidate and as an expense)

Description	Date Acquired (yyyy/mm/dd)	Supplier	Quantity	Current Market Value \$
<input type="checkbox"/> Additional information is listed on separate supplementary attachment	Total			

Schedule 2 – Fundraising Events and Activities

Fundraising Event/Activity

Complete a separate schedule for each event or activity held

Additional schedule(s) attached

Description of fundraising event/activity Taste of Waterloo Fundraiser

Date of event/activity (yyyy/mm/dd) 2018/09/08

Part I – Ticket revenue

Admission charge (per person)

(If there are a range of ticket prices, attach complete breakdown of all ticket sales)

	\$	20.00	2A	
Number of tickets sold	X	55	2B	
Total Part I (2A X 2B) (include in Part 1 of Schedule 1)				= \$ 1,100.00

Part II – Other revenue deemed a contribution

(e.g. revenue from goods sold in excess of fair market value)

Provide details

1.	+	\$	
2.	+	\$	
3.	+	\$	
4.	+	\$	
5.	+	\$	

Total Part II (include in Part 1 of Schedule 1) = \$ _____

Part III – Other revenue not deemed a contribution

(e.g. contribution of \$25 or less; goods or services sold for \$25 or less)

Provide details

1. Toonie Toss, Balloons	+	\$	156.05
2.	+	\$	
3.	+	\$	
4.	+	\$	
5.	+	\$	

Total Part III (include under Income in Box C) = \$ **156.05**

Part IV – Expenses related to fundraising event or activity

Provide details

1. Food Costs - Flanagans	+	\$	245.48
2. Food, decorations, supplies	+	\$	306.22
3. Venue	+	\$	673.48
4.	+	\$	
5.	+	\$	
6.	+	\$	
7.	+	\$	
8.	+	\$	

Total Part IV Expenses (include under Expenses in Box C) = \$ **1,225.18**

Auditor's Report*Municipal Elections Act, 1996 (Section 88.25)*

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor

Municipality

Date (yyyy/mm/dd)

Contact Information

Last Name or Single Name

Given Name(s)

Licence Number

Address

Suite/Unit No.

Street No.

Street Name

Municipality

Province

Postal Code

Telephone No. (including area code)

Email Address

The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

 Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 88.25 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.

Contributions Over \$100.00 to Kelly Steiss Campain 2018					
Date Received	From	Address	Amount	Receipt #	Date of Receipt
July 13, 2018	R. Mavin	1-487 Beechwood Drive Waterloo, ON N2T 1H8	\$ 200.00	498555	July 13, 2018
Sept. 8, 2018	Brenda Halloran	559 tidewater Place Waterloo, ON N2V 2S2	\$ 250.00	498556	Sept. 17, 2018
Sept. 8, 2018	Kelly Kuhl	686 Jacob Lane Waterloo, ON N2V 2G9	\$ 250.00	498557	Sept. 17, 2018
Sept. 8, 2018	Joe Recchia	273 Carrington Place Waterloo, ON N2T 2K1	\$ 100.00	498558	Sept. 17, 2018
VOID	VOID	VOID	VOID	498559	VOID
Sept. 3, 2018	David Marskell	230 Stanley Drive Waterloo, ON N2L 1H7	\$ 200.00	498560	Sept. 19, 2018
Sept. 9, 2018	Deborah Campbell	393 Clairbrook Crescent Waterloo, ON N2L 5V6	\$ 100.00	498561	Sept. 26, 2018
Sept. 22, 2018	David Morneau	822 Birchmount Drive Waterloo, ON N2V 2R3	\$ 250.00	498562	Sept. 26, 2018
Oct. 1, 2018	Amin Visram	105 King Street, East Kitchener, ON N2G 2K8	\$ 1,200.00	498564	Oct. 3, 2018
Oct. 31, 2018	Erin Tjam	1322 Sawmill Road Waterloo, ON N2J 4G8	\$ 200.00	498565	Oct. 31, 2018
Oct. 31, 2018	Robert Lang	135 Avondale Ave. S. Waterloo, ON N2L 2C4	\$ 100.00	498566	Oct. 31, 2018
TOTAL CONTRIBUTIONS			\$ 2,850.00		