

MAYORAL DIRECTION NO. D2023 – 001

**DIRECTION TO STAFF TO BRING THE 2024-2026 BUDGET
TO COUNCIL FOR CONSIDERATION ON OR AFTER
FEBRUARY 2, 2024.**

Authority: Under Part VI.1 (Special Powers and Duties of Head of Council) of the Municipal Act, 2001 (the “Act”), Sections 284.3 & 284.4 (Direction to Employees) for the purposes of performing the duties under Part VI.1 the Mayor may direct Staff to:

(a) undertake research and provide advice to the head of council and city council on policies and programs of the City or of the head of council as they relate to the powers and duties under this Part; and

(b) carry out duties related to the exercise of the power or performance of the duty, including implementing any decisions made by the head of council under this Part.

Section 284.16 of the Act and section 7 of O. Regulation 530/22, the Mayor shall, on or before February 1 of each year, prepare a proposed budget for the municipality.

I, Dorothy McCabe, Mayor of the City of Waterloo hereby advise of my intent not to exercise the power with respect to proposing and adopting a budget for the 2024-2026 fiscal years.

In accordance with section 284.3 of the Act, I hereby direct the Chief Administrative Officer, Commissioner of Corporate Services, Director of Financial Planning and Asset Management and the Chief Financial Officer and Treasurer as follows:

1. Prepare and table the staff recommended business plans and operating and capital budget for public engagement and Council’s consideration in accordance with CORP2023-038 2024-2026 Budget Strategy; and,
2. Bring forward to Council for consideration in accordance with the timeline attached to CORP2023-038 the staff recommended budget no earlier than February 2, 2024 at a meeting to be chaired by the member of Council appointed as Finance Liaison; and,
3. Bring forward to Council any other required decisions with finance implications in advance of February 2, 2024 with budget implications to be finalized during the adoption of the 2024-2026 budget; and,
4. Periodically brief me on the progress of the staff budget and business plans as requested.

Dated this 11th day of September, 2023.

Originally signed by Dorothy McCabe

D. McCabe, Mayor