



**City of Waterloo Senior of the Year  
Nomination Form**

This form, completed in its entirety, must be received by **2 p.m. on March 31, 2023**. Mail or deliver it to:

Waterloo Senior of the Year Award  
Waterloo Memorial Recreation Complex – Community Pavilion  
101 Father David Bauer Drive  
Waterloo, ON N2J 4A8

If you have questions about filling out this form, please email [agefriendly@waterloo.ca](mailto:agefriendly@waterloo.ca) or call 519-747-8725 and a staff person will be happy to help you.

**1. Nominee Information (person nominated for consideration as City of Waterloo Senior of the Year):**

Name:

Address:

City: Prov.: Postal Code:

Telephone: (residence) (cell)

E-mail:

Date of Birth:

Occupation:

Year of retirement:

**2. Nominator's Information (person submitting the nomination):**

Date of submission:

Name:

Address:

City: Prov.: Postal Code:

Telephone: (residence) (business or cell)

E-mail:

**3. Criteria for the City of Waterloo Senior of the Year Award:**

The nominee, who is at least 65 years old, will have:

- a well-rounded record of community service demonstrated through participation and/or leadership of community organizations and institutions
- a contributor to various organizations
- contributed to the enhancement of life in the City of Waterloo and/or the broader community
- identifiable activities that have brought or deserve attention/recognition to the individual

#### **4. Required information:**

Please briefly provide information about the nominee in the six (6) categories below. You can attach additional papers if you need more space. Please be sure to number your responses on any additional papers.

##### Reminders to the nominator:

- be direct, and use concrete examples to illustrate points
  - please respond to all categories
  - focus on facts and evidence
  - emphasize what stands out about the nominee, and then provide evidence
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##### **A. Background information:**

- List the organizations/institutions/clubs to which the nominee belongs or has belonged
- If possible, include the length of service in each
- Identify the roles held and/or descriptions of service in each organization

##### **B. Community service:**

- Describe the significant role(s) that the nominee has played in the community
- Indicate how the nominee's roles changed or evolved in his/her/their service
- Describe the nominee's achievements/accomplishments/service over time: What roles did he/she/they play in each organization? How did his/her/their commitment and participation benefit the organization and its community? What forms has the nominee's involvement taken (tasks, projects, events, etc.)?

##### **C. Community contribution:**

- List the achievements or contributions made by the nominee that have benefited an individual, group, or the greater community
- Identify any challenges that the nominee faced in serving in the organizations or in achieving outcomes
- Describe the impact of the nominee's participation on the organization and/or community

**D. Exceptional accomplishments:**

- List any of the nominee's accomplishments that have been previously recognized
- Describe how the accomplishments/achievements have made a difference to life in the City of Waterloo and/or the broader community

**E. Advocacy, civic and social achievement:**

- Explain or describe how the nominee has engaged others in collective efforts to make a difference in the City of Waterloo and/or the broader community
- Describe the ways in which the nominee has acted as a role model or inspiration for others, and how he/she/they has demonstrated values to others

**F. Evidence to support the nomination:**

- You, as nominator, are invited to submit a limited number of attachments providing evidence of the nominee's accomplishments/achievements/service. Consider things like newspaper articles, online articles, YouTube videos, commentaries from peers, feedback from events, etc.
  - You may want to include *not more than two (2)* letters of support. Try to ensure that the letters provide different perspectives on the nominee; in other words, don't tell the same story twice.
  - Please do not include the nominee's resumés, CVs, or job descriptions.
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**5. Timelines for nominations:**

A nomination for the Waterloo Senior of the Year is valid for three years. If at first the nomination is not successful, it remains in play for two more years. Nominators may revise the nomination if needed.

If, at the end of three years, the nominee has not been selected, then the nomination is retired.

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