

# YLDP 2024 – Information Package

RIM Park – 2001 University Avenue East  
Waterloo Memorial Recreation Complex (WMRC) – 101 Father David Bauer Drive

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We hope this information is helpful as you prepare for camp. We are excited to meet you and look forward to a great summer together!

For information about all City of Waterloo camps, visit [waterloo.ca/camp](https://waterloo.ca/camp)

**This information package is for the following camp programs:**

- Youth Leadership Development Program Year 1 & 2
- Youth Leadership Development Program Year 3

Questions or feedback?

Call: 519-886-1177, ext. 27280

Email: [camp@waterloo.ca](mailto:camp@waterloo.ca)



## **General Information**

We are committed to encouraging and enhancing youth leadership skills as they relate to the role of a camp leader. Individuals also benefit from transferable skills taught in this program including organization skills, teamwork and communication. Beginners and returning participants take part in training. This allows past participants to share their experiences and take a leadership role within the group. Training is mandatory and 100% attendance is required.

YLDPs will be partnered with a Camp Leader who will mentor them throughout the week and help them both set and achieve their individual goals in the camp environment. This might include connecting and building relationships with campers, leading a craft or game, or designing an activity of their own.

There are three levels of the Youth Leadership Development Program (YLDP). YLDP 3s participate in leader training and are trained in advanced areas such as healthy child development, programming planning and first aid. YLDP 3 participants must be at least 15 years of age by June 1 and have completed at least one year of YLDP prior to registering for YLDP 3.

## **Participation Expectations**

This is a leadership program and it is expected that the participant has a keen interest in developing the skills required to work with children in a camp setting.

It is preferred that the YLDP Coordinator be able to communicate directly with the participant as much as possible as part of this leadership opportunity.

Due to the nature of the camp placement and the safety of the children involved, a participant may be asked to leave the program if his/her behaviour does not meet the required expectations of the program.

## **Program Ready and Inclusion Support Workers**

To support the success and safety of all individuals registered and participating in City of Waterloo summer camps, it is important that all participants are program ready. Volunteers who demonstrate they are not program ready may be removed from the program.

Inclusion support workers can be engaged through City of Kitchener Inclusion Services to provide one-on-one support to campers with a disability. If your child requires accommodation to participate in camp, and you would like to engage the support of an inclusion worker, please call 519-741-2200, ext. 7229/TTY: 866-969-9994. Please do so in a timely manner as support requests fill up quickly.

## **Placement Locations**

YLDPs aged 13 years are placed at Fun Centre locations only (WMRC or RIM Park).  
YLDPs aged 14+ may be placed at either a Fun Centre or Day camp location.  
YLDPs will not be assigned to contract specialty camps.

## **Consent Form**

All participants are required to submit a consent form prior to attending camp. Please complete the consent form by June 1, 2024. You can access a link to the consent form through the City's [website](#).

## **YLDP 3 Employment Opportunity**

Near the end of their camp placements, YLDP 3s will have an opportunity to interview for a role as an August-only summer camp leader. Employment as an August-only leader is not guaranteed and is subject to placement performance, interview status and meeting minimum registration numbers for camp programs.

YLDP 3 participants will require a clear vulnerable sector reference check at the participants cost prior to beginning any camp employment, as well as the HIGH FIVE Principles of Healthy Child Development certification and valid Standard First Aid and CPR. The employment opportunity starts in August and is applied to by interested candidates.

YLDP 1, 2, and 3 participants do not require a police records check for their placement, only for employment.

## **Nut Allergies**

Our facilities are not nut-free. Concessions and vending machines may contain peanut or nut products and patrons of our facilities may bring in peanut and nut products. Campers are not able to purchase food from vending machines or concessions during the camp day. To order a lunch during training please use this [link](#).

Campers are encouraged to bring nut-free lunches. Camp staff will do their best to ensure nut and peanut products are kept away from campers with nut allergies and that everyone thoroughly washes their hands and disposes of garbage in a separate bag.

## **Child in Need of Protection**

City of Waterloo staff and volunteers are legally obligated to observe the terms listed in Section 125 of the [The Child, Youth and Family Services Act, 2017 \(CYFSA\)](#) and must report a child in need of protecting.

## Illness

When a YLDP participant is not feeling well, please keep them at home and notify the camp coordinator that they will be absent. To minimize the risk to campers and staff, parents will not be allowed beyond the sign-in table without staff permission. Masking is optional for campers and staff. Practices and protocols are subject to change based on the direction of the provincial and federal governments and the Region of Waterloo Public Health Unit.

## Lunch Orders

Lunch orders are available for YLDPs during their training week. You can order lunch packages when you register or by filling out [this form](#).

## Cell Phones, Money & Valuables

Cell phones are not permitted during program time. Participants may check their phones during break time only. Please leave all valuables and electronic devices at home. The YLDP coordinator is not responsible for any money or valuables.

Access to vending machines and/or concessions is allowed during breaks only. Campers are not to access vending machines or concessions.

## Withdrawals, Refunds and Credits

Refunds and credits on account are pro-rated and subject to an administrative fee of 10%. Refunds of \$25 or less will only be available as a credit on account. To receive a refund or credit on account, withdrawal requests must be made 14 days prior to the first program date. Please see the chart below for a summary of those dates in 2024.

YLDP	Camp dates	No refund given as of (14 day timeframe)
1	July 2-3	Wed June 19
2	July 4-5	Fri June 21
3	June 1	Sun May 19

## Appreciation Party

YLDP participants are invited to attend the appreciation party scheduled for Wednesday August 21, 2024 from 6-8 p.m. More details will be available closer to the date.

Thank you for choosing the Youth Leadership Development Program with the City of Waterloo! We hope you have a wonderful experience!