



**APPLICATION FOR TAX REBATE  
TAXATION YEAR \_\_\_\_\_**

**(Tax Rebates for Charitable Organizations)  
(Regional Municipality of Waterloo By-Law 98-049)**

Revenue Services  
100 Regina St S. PO Box 337 STN Waterloo  
Waterloo ON N2J 4A8  
(519) 747-8718 FAX (519) 747-8760  
[www.waterloo.ca/revenue](http://www.waterloo.ca/revenue)

Name of Organization:

\_\_\_\_\_  
\_\_\_\_\_

CCRA Charitable  
Registration #:

\_\_\_\_\_

Telephone #:

\_\_\_\_\_

Location:

\_\_\_\_\_  
\_\_\_\_\_

Fax #:

\_\_\_\_\_

Contact Name :

\_\_\_\_\_

Length of Time at Address:

\_\_\_\_\_

Date of Occupancy if less than One (1) Year:

\_\_\_\_\_

Previous Address if Occupancy is less than One (1) Year:

\_\_\_\_\_  
\_\_\_\_\_

Mailing Address if different from above:

\_\_\_\_\_  
\_\_\_\_\_

Name of Landlord:

\_\_\_\_\_

Telephone #:

\_\_\_\_\_

Occupied property is: (Please check one)      Leased: \_\_\_\_\_      Owned: \_\_\_\_\_

Type of Lease: (Please check one)      Net Lease \_\_\_\_\_      Gross Lease: \_\_\_\_\_

**Please provide evidence of a), b), c), d) and f) for Net Lease and a), b), c), e) and f) for a Gross Lease, if lease was entered into agreement prior to June 11, 1998 as per Section 361 of the Municipal Act.**

- a) Proof of status as an eligible organization;  
Non-Profit to provide most recent financial statement and copy of charter \_\_\_\_\_
- b) Square footage of space occupied by eligible organization;  
approximate percentage of building occupied by eligible organization \_\_\_\_\_
- c) Location within the building \_\_\_\_\_
- d) Property taxes billed for year \_\_\_\_\_
- e) Notice from landlord of additional payment required \_\_\_\_\_
- f) Copy of your current lease \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Position

**To Be completed by Municipality Staff:**

Property Taxes for Year of Application \_\_\_\_\_

Tax Rebate for Net Lease      \$0.00 \_\_\_\_\_

Tax Rebate for Gross Lease \_\_\_\_\_

Payment Date \_\_\_\_\_