



STAFF REPORT
Integrated Planning & Public Works

Title: IPPW Fees & Charges Report
Report Number: IPPW2018-036
Author: Cameron Rapp
Meeting Type: Finance & Strategic Planning Committee Meeting
Council/Committee Date: June 18, 2018
File: N/A
Attachments: Appendix A: IPPW Fees & Charges
Ward No.: All

Recommendation:

1. That IPPW2018-036 be approved.
2. That Council approve the IPPW Fees & Charges for 2019, attached as Appendix A to this report IPPW2018-036, effective as of the dates noted, and that the Fees & Charges bylaw is updated accordingly.

A. Executive Summary

The IPPW Fees & Charges Report is a consolidated document that is comprised of non-enterprise IPPW divisions and their proposed fees for the services provided by each division. Enterprise division Fees & Charges will be brought forward for Council approval separately (June 18th for Building Standards, December for Water Services). Each IPPW division has assigned either a self-sustaining fee or a fee for service, as summarized in Appendix A.

B. Financial Implications

The revenues resulting from the proposed fees will be incorporated into the 2019 IPPW Operating Budget (if material) to be approved by Council. For reference, the current 2018 revenue budget for non-enterprise IPPW units is approx. \$1.682M, broken down as follows:

- Planning Approvals: \$708K
- Growth Management: \$0
- Transportation: \$291K (excludes Regional & Township recoveries)
- Engineering Services: \$683K

The proposed fee changes will marginally increase the budget for 2019 (mainly by

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inflation), as most new fees are minor in nature or to offset/reimburse the City for external costs incurred.

C. Technology Implications

None.

D. Legal Considerations

None.

E. Link to Strategic Plan/Economic Vitality

(Strategic Priorities: Multi-modal Transportation, Infrastructure Renewal, Strong Community, Environmental Leadership, Corporate Excellence, Economic Development)

Corporate Excellence – Employ fiscally responsible practices and policies that ensure a balanced social, cultural, economic, and environmental approach.

F. Previous Reports on this Topic

PWS2011-036 – PWS 2012-2014 Fees & Charges Report

IPPW2014-103 – IPPW Fees & Charges Report (2015)

IPPW2015-060 – IPPW Fees & Charges Report (2016-2018)

G. Approvals

Name	Signature	Date
Author: Cameron Rapp		
Director: N/A		
Commissioner: Cameron Rapp		
Finance: Michael Pugliese		

CAO



IPPW Fees & Charges Report IPPW2018-036

Background:

The Enterprise business unit rates, such as Water/Wastewater/Stormwater rates and Building Standards rates are intended to recover all the costs associated with that service within their fees. Water/Wastewater/Stormwater rates will be excluded from this report and brought forward to Council in December 2018 as a stand-alone report to set the 2019 rates. Building Standards will also be bringing a stand-alone report to Council in June 2018, the same evening as this report, to set rates for 2019.

For Non-Enterprise business units, fee for service items have fees that are set in order to recover the costs associated with a service provided due to a public sector request, by-law request, and other similar items. Fees have been raised in order to account for annual increases in operating costs, with increases based around the proposed Consumer Price Index (CPIx) of ~2%. In addition to the inflationary CPIx increase, some fees have been elevated further to better reflect observed staff resourcing and costs. Some new fees have been added and others removed as business needs and processes change.

New fees proposed/removed or revisions, as well as significant increases above inflation are as follows:

- Growth Management
 - o Category A & B Renewable Energy Application fees:
 - Provincial programs for which these fees were developed (Feed-in-Tariff Program and Large Renewable Procurement Program) no longer exist so the fees are being removed
- Engineering Services
 - o Master Plans, Manuals, Reports:
 - Have been consolidated into one line item at a “per copy” charge
 - o Photocopies/Printing:
 - Have been split into black & white and colour to reflect internal printing costs and printer maintenance
 - o Site Servicing Fees:
 - Have been consolidated into the Engineering Review & Site Servicing Fees (including subdivisions and site plans) line item to reflect a % of capital construction costs, or as per agreement
 - o *NEW* City Project Management Fee:
 - New Fee to account for City engineering staff time and

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- engineering/contract administration/inspection work done within City lands, by the City, on behalf of developers or property owners
 - City to invoice developers/property owners based on 20% of capital construction costs, or as per agreement; consistent with 3rd party engineering firms
- Servicing Agreements:
 - This fee is consolidated with, and now captured under, Special Agreements
- Site Plan Agreement Registration:
 - This fee is consolidated with, and now captured under, Engineering Review & Site Servicing Fees (including subdivisions and site plans)
- Transportation Services:
 - Utilization of City Right of Way - (laneways, sidewalk, pathway, boulevard):
 - Current fees only provide for work impacting roads; new sub fee added to acknowledge work affecting sidewalks and pathways, to be charged at \$250 per month or part thereof
 - On Street Parking during construction on private property:
 - Monthly amounts are not changing as they were last increased in 2017 by \$5 (9%-16%)
 - Daily amounts are being increased by \$1 (20%) for 2019 as they have not been increased since the fee was introduced in 2009
- Planning Approvals:
 - Staging of Development Report:
 - IPPW no longer produces this report so the fee is removed
 - Urban Design Manual (Black & White / Colour):
 - Increased to reflect internal copy and binding costs; manual is available on-line at the City Website for free
 - Accessibility Standards Manual (Colour):
 - New manual produced for sale; price based on internal copy and binding costs
 - Photocopies/Printing:
 - Have been split into black & white and colour to reflect internal printing costs and printer maintenance
 - Large Plans (Black & White):
 - Fee for reproduction costs associated with printing of large plans (per page)
 - Sign Permits:
 - Planning Approvals is taking over this service from Municipal Enforcement Services; only inflationary increase over current fee
 - *NEW* Requests per the Planning Act:
 - Planning Approvals is creating new fees relating to requests surrounding the following Planning Act items
 - Requests per S.45(1.3) and (1.4) – Council report required
 - Zoning Certificates - per S.34(6) – required under the new zoning by-law
 - Requests per S.34(10.0.0.1) and (10.0.0.2) – Council report

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required

- Requests per S.22(2.1) and (2.2) - Council report required

- External Legal Costs and Related Disbursements:
 - Existing practice is to re-bill developers/property owners for actual costs incurred from external legal counsel for legal services and related disbursements related to Planning Applications
 - Fee was not previously reflected in the Fees & Charges By-law and is based on time and materials cost incurred by the City from external legal counsel
 - Excludes LPAT appeals (Local Planning Appeal Tribunal; formally the Ontario Municipal Board)

APPENDIX A

Fee Schedule

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IPPW – Growth Management

Schedule "A" to Fees and Charges By-Law

Maps / Documents	Effective			Effective		
	Fee	Date of Fee	% Inc	Fee	Date of Fee	% Inc
Birds Eye View Map	\$ 15.90	1-Sep-17	1.92%	\$ 16.20	1-Sep-18	1.89%
Street Map	\$ 7.05	1-Sep-17	2.17%	\$ 7.20	1-Sep-18	2.13%
Heritage Book	\$ 8.55	1-Sep-17	1.79%	\$ 8.70	1-Sep-18	1.75%
Copy of Official Plan	\$ 107.00	1-Sep-17	1.90%	\$ 109.00	1-Sep-18	1.87%
Brochure - Environmental stewardship	\$ 5.30	1-Sep-17	1.88%	\$ 5.40	1-Sep-18	1.89%
Heritage District Plan	\$ 17.00	1-Sep-17	2.10%	\$ 17.35	1-Sep-18	2.06%
Other						
Category A Renewable Energy Application fee	\$ 225.40	1-Sep-17	1.99%	n/a	1-Sep-18	n/a
Category B Renewable Energy Application fee	\$ 1,578.05	1-Sep-17	2.00%	n/a	1-Sep-18	n/a

Schedule "B" to Fees and Charges By-Law

Tariff of Fees

Environmental / Landscape	Effective			Effective		
	Fee	Date of Fee	% Inc	Fee	Date of Fee	% Inc
Scoped Environmental Impact Statement	\$ 944.50	1-Sep-17	2.00%	\$ 963.50	1-Sep-18	2.01%
Full Environmental Impact Statement	\$ 1,262.00	1-Sep-17	2.02%	\$ 1,288.00	1-Sep-18	2.06%

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IPPW - Planning Approvals

Schedule "A" to Fees and Charges By-Law

Maps / Documents	Effective			Effective		
	Fee	Date of Fee	% Inc	Fee	Date of Fee	% Inc
Zoning Map (Black and White)	\$ 14.65	1-Sep-17	2.09%	\$ 14.95	1-Sep-18	2.05%
Zoning Map (Colour)	\$ 35.15	1-Sep-17	2.03%	\$ 35.85	1-Sep-18	2.00%
Staging of Development Report	\$ 34.30	1-Sep-17	2.07%	n/a	1-Sep-18	n/a
Affidavits	\$ 32.20	1-Sep-17	2.06%	\$ 32.85	1-Sep-18	2.02%
Urban Design Manual (Black & White) *	\$ 29.00	1-Sep-17	2.10%	\$ 45.00	1-Sep-18	55.17%
Urban Design Manual (Colour) *	\$ 62.50	1-Sep-17	2.04%	\$ 90.00	1-Sep-18	44.00%
Accessibility Standards Manual (Colour)	n/a	n/a	n/a	\$ 40.00	1-Sep-18	n/a
Photocopies/Printing						
Black and White (per sheet)	n/a	n/a	n/a	\$ 0.20	1-Sep-18	n/a
Colour (per sheet)	n/a	n/a	n/a	\$ 0.40	1-Sep-18	n/a
Large Plans (Black & White) - Per Page	n/a	n/a	n/a	\$ 15.00	1-Sep-18	n/a

* available on-line for free

Schedule "B" to Fees and Charges By-Law Tariff of Fees

Committee of Adjustment	Effective			Effective		
	Fee	Date of Fee	% Inc	Fee	Date of Fee	% Inc
Consent	\$ 1,430.00	1-Sep-17	2.51%	\$ 1,460.00	1-Sep-18	2.10%
Applicant initiated change to condition(s) of Consent	\$ 280.00	1-Sep-17	1.82%	\$ 285.00	1-Sep-18	1.79%
Minor Variance or S.45(2) Planning Act Application (per individual lot)	\$ 1,225.00	1-Sep-17	2.08%	\$ 1,250.00	1-Sep-18	2.04%
Recirculation of Committee of Adjustment application upon Applicant initiated deferral	\$ 149.00	1-Sep-17	2.05%	\$ 152.00	1-Sep-18	2.01%
Request per S.45(1.3) and (1.4) of Planning Act	n/a	n/a	n/a	\$ 365.00	1-Sep-18	n/a
Sign Permit / Sign Variance						
Sign Permits	\$235	1-Jan-18	1.73%	\$240	1-Sep-18	2.13%
Sign Variance	\$ 1,225.00	1-Sep-17	2.08%	\$ 1,250.00	1-Sep-18	2.04%
Compliance						
Zoning Letters of Compliance	\$ 186.00	1-Sep-17	2.20%	\$ 190.00	1-Sep-18	2.15%
Zoning Letters of Compliance – including "rush" premium	\$ 303.00	1-Sep-17	2.02%	\$ 309.00	1-Sep-18	1.98%
Zoning Certificates - per S.34(6) of Planning Act	n/a	n/a	n/a	\$ 295.00	1-Sep-18	n/a
Agreement Compliance / Release Requests	\$ 582.00	1-Sep-17	1.93%	\$ 594.00	1-Sep-18	2.06%

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	Fee	Effective Date of Fee	% Inc		Fee	Effective Date of Fee	% Inc
Site Plan Fees							
Pre-Application Consultation Fee - Site Plan Applications	\$ 346.00	1-Sep-17	2.06%		\$ 353.00	1-Sep-18	2.02%
Standard Site Plan	\$ 5,369.00	1-Sep-17	1.99%		\$ 5,480.00	1-Sep-18	2.07%
Standard Site Plan (2nd and or subsequent resubmissions with significant redesign)	\$ 1,072.00	1-Sep-17	2.00%		\$ 1,095.00	1-Sep-18	2.15%
Major Site Plan	\$ 8,055.00	1-Sep-17	2.00%		\$ 8,215.00	1-Sep-18	1.99%
Major Site Plan (2nd and or subsequent resubmissions with significant redesign)	\$ 1,608.00	1-Sep-17	2.03%		\$ 1,640.00	1-Sep-18	1.99%
Site Plan Amendment	\$ 1,072.00	1-Sep-17	2.00%		\$ 1,095.00	1-Sep-18	2.15%
Customized Site Plan Agreement (Applicant requested, at discretion of Director of Planning Approvals)	\$ 1,040.00	1-Sep-17	1.96%		\$ 1,060.00	1-Sep-18	1.92%
Incomplete Site Plan Application Fee	\$ 121.00	1-Sep-17	1.68%		\$ 123.50	1-Sep-18	2.07%
Telecommunication							
Telecommunication Tower Applications	\$ 3,974.00	1-Sep-17	2.00%		\$ 4,055.00	1-Sep-18	2.04%
Legal							
External Legal Costs and Related Disbursements (excludes Local Planning Appeal Tribunal appeals; formally the Ontario Municipal Board)	n/a	n/a	n/a		Time & Material Costs Incurred	1-Sep-18	n/a
Planning							
Demolition Control - first building (designed for or containing a residential unit)	\$ 530.00	1-Sep-17	1.92%		\$ 540.00	1-Sep-18	1.89%
Demolition Control - each additional building (designed for or containing a residential unit)	\$ 239.00	1-Sep-17	2.14%		\$ 245.00	1-Sep-18	2.51%
Official Plan Amendment	\$ 23,538.00	1-Sep-17	2.00%		\$ 24,010.00	1-Sep-18	2.01%
Request per S.22(2.1) and (2.2) of Planning Act	n/a	n/a	n/a		\$ 485.00	1-Sep-18	n/a
Draft Plan of Subdivision	\$ 42,554.00	1-Sep-17	2.00%		\$ 43,405.00	1-Sep-18	2.00%
Redline Revision: Draft Plan of Subdivision	\$ 1,135.00	1-Sep-17	2.07%		\$ 1,160.00	1-Sep-18	2.20%
Part Lot Control (create multiple lots and or parts)	\$ 11,689.00	1-Sep-17	2.00%		\$ 11,925.00	1-Sep-18	2.02%
Part Lot Control (create single lot and or part)	\$ 4,902.00	1-Sep-17	2.00%		\$ 5,000.00	1-Sep-18	2.00%
Draft Plan of Condominium - Standard (Standard, Leasehold, Common Element, Vacant Land)	\$ 11,016.00	1-Sep-17	2.00%		\$ 11,235.00	1-Sep-18	1.99%
Draft Plan of Condominium - Major (Standard, Leasehold, Common Element, Vacant Land)	\$ 21,216.00	1-Sep-17	2.00%		\$ 21,640.00	1-Sep-18	2.00%
Draft Plan of Condominium - Standard (Phased - Initial Registration)	\$ 11,016.00	1-Sep-17	2.00%		\$ 11,235.00	1-Sep-18	1.99%
Draft Plan of Condominium - Standard (Phased - Phase One and subsequent phases)	\$ 3,305.00	1-Sep-17	2.01%		\$ 3,370.00	1-Sep-18	1.97%

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	Fee	Effective Date of Fee	% Inc		Fee	Effective Date of Fee	% Inc
Draft Plan of Condominium - Major (Phased - Initial Registration)	\$ 21,216.00	1-Sep-17	2.00%		\$ 21,640.00	1-Sep-18	2.00%
Draft Plan of Condominium - Major (Phased - Phase One and subsequent phases)	\$ 6,365.00	1-Sep-17	2.00%		\$ 6,495.00	1-Sep-18	2.04%
Condominium Conversion - Standard	\$ 11,016.00	1-Sep-17	2.00%		\$ 11,235.00	1-Sep-18	1.99%
Condominium Conversion - Major	\$ 21,216.00	1-Sep-17	2.00%		\$ 21,640.00	1-Sep-18	2.00%
Exemption - Draft Plan of Condominium - Standard	\$ 3,183.00	1-Sep-17	1.99%		\$ 3,245.00	1-Sep-18	1.95%
Exemption - Draft Plan of Condominium - Major	\$ 6,367.00	1-Sep-17	2.00%		\$ 6,495.00	1-Sep-18	2.01%
Revision to a Draft Plan of Condominium	\$ 1,134.00	1-Sep-17	1.98%		\$ 1,160.00	1-Sep-18	2.29%
Zoning By-law Amendment (Standard)	\$ 24,329.00	1-Sep-17	2.00%		\$ 24,825.00	1-Sep-18	2.04%
Zoning By-law Amendment (Minor - as determined by the Director of Planning Approvals)	\$ 12,161.00	1-Sep-17	2.00%		\$ 12,405.00	1-Sep-18	2.01%
Removal of 'H' Holding Symbol	\$ 11,036.00	1-Sep-17	2.00%		\$ 11,260.00	1-Sep-18	2.03%
Zoning Amendment Sign Fee Deposit	\$ 324.00	1-Sep-17	2.21%		\$ 330.00	1-Sep-18	1.85%
Request per S.34(10.0.0.1) and (10.0.0.2) of Planning Act	n/a	n/a	n/a		\$ 485.00	1-Sep-18	n/a
Joint Zoning By-law Amendment and Official Plan Amendment	\$ 30,425.00	1-Sep-17	2.00%		\$ 31,035.00	1-Sep-18	2.00%
Joint Zoning By-law Amendment and Draft Plan of Subdivision / Condominium	\$ 58,834.00	1-Sep-17	2.00%		\$ 60,010.00	1-Sep-18	2.00%
Zoning By-law Amendment, Official Plan Amendment, and Draft Plan of Subdivision / Condominium	\$ 58,834.00	1-Sep-17	2.00%		\$ 60,010.00	1-Sep-18	2.00%
Applicant initiated minor revisions to Zoning By-law Amendment or Official Plan Amendment	\$ 2,520.00	1-Sep-17	1.98%		\$ 2,575.00	1-Sep-18	2.18%

IPPW - Engineering Services

Schedule "A" to Fees and Charges By-Law

	Fee	Effective Date of Fee	% Inc	Fee	Effective Date of Fee	% Inc
Photocopies/Printing						
Black and White (per sheet)	\$ 0.16	1-Sep-17	6.67%	\$ 0.20	1-Sep-18	25.00%
Colour (per sheet)	n/a	n/a	n/a	\$ 0.40	1-Sep-18	n/a
CD's						
(per document)	\$ 17.65	1-Sep-17	2.00%	\$ 18.00	1-Sep-18	2.00%
Water Feature By-Law Exemption Permit						
(per permit)	\$ 95.50	1-Sep-17	2.14%	\$ 97.50	1-Sep-18	2.09%
Master Plans, Manuals, Reports						
(per copy)	\$ 214.75	1-Sep-17	2.02%	\$ 219.00	1-Sep-18	1.98%

**Schedule "B" to Fees and Charges By-Law
Tariff of Fees**

	Fee	Effective Date of Fee	% Inc	Fee	Effective Date of Fee	% Inc
Engineering Services Charges						
Lot Release Fee (per unit)	\$ 102.00	1-Sep-17	2.00%	\$ 104.00	1-Sep-18	1.96%
Site Alteration Application Fee	\$ 123.40	1-Sep-17	1.98%	\$ 125.75	1-Sep-18	1.90%
Site Alteration Permit Fee for first hectare (or less)	\$ 424.30	1-Sep-17	2.00%	\$ 432.75	1-Sep-18	1.99%
- Additional per hectare to a maximum of \$1,000	\$ 69.90	1-Sep-17	2.04%	\$ 71.25	1-Sep-18	1.93%
Environmental Assessment Inquiries	\$ 102.00	1-Sep-17	2.00%	\$ 104.25	1-Sep-18	2.21%
Sanitary Sewer Study Manual	\$ 214.75	1-Sep-17	2.02%	Under Master Plans, Manuals, Reports		
Engineering Drawing (per sheet)	\$ 6.35	1-Sep-17	2.00%	\$ 6.50	1-Sep-18	2.42%
Engineering Drawing Re-Prints up to 24" by 39" size (per sheet)	\$ 3.60	1-Sep-17	1.41%	\$ 3.70	1-Sep-18	2.78%

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Engineering Services Charges	Fee	Effective Date of Fee	% Inc	Fee	Effective Date of Fee	% Inc
Site Servicing Construction – Approval Fee/Metre Total Length of Pipe from main to 1 metre past property Line	\$ 34.40	1-Sep-17	2.08%	Under Engineering Review & Site Servicing Fees		
Site Servicing Construction – As-Built Fee	\$ 273.60	1-Sep-17	1.99%	Under Engineering Review & Site Servicing Fees		
Site Servicing Construction – Flat Rate Construction Waterloo Usage Charge – non-refundable	\$ 295.20	1-Sep-17	2.00%	Under Engineering Review & Site Servicing Fees		
Site Servicing Construction – Inspection Fee	\$ 670.95	1-Sep-17	2.00%	Under Engineering Review & Site Servicing Fees		
Site Servicing Construction – Servicing guarantee Deposit/Metre Total Length of Pipe from main to 1 metre past property line (per metre)	\$ 64.40	1-Sep-17	1.98%	Under Engineering Review & Site Servicing Fees		
Site Servicing Construction – Traffic Fee	\$ 418.70	1-Sep-17	2.00%	Under Engineering Review & Site Servicing Fees		
Engineering Review & Site Servicing Fees (including subdivisions and site plans)	5% of capital costs or as per agreement	1-Sep-17	n/a	5% of capital costs or as per agreement	1-Sep-18	n/a
City Project Management Fee (including Engineering, Contract Administration, and Inspection within City lands)	n/a	n/a	n/a	20% of capital costs or as per agreement	1-Sep-18	n/a
Servicing Agreement	\$ 3,773.50	1-Sep-17	2.00%	n/a	1-Sep-18	n/a
Small Site Plan Engineering Review Fee (minimum)	\$ 2,069.40	1-Sep-17	2.00%	\$ 2,110.00	1-Sep-18	1.96%
Site Plan Agreement Registration	\$ 633.40	1-Sep-17	2.00%	n/a	1-Sep-18	n/a
Special Agreements (e.g. Cross Border Agreement, Special Servicing Agreement, Encroachment Agreement, etc.)	Minimum of \$6,000.00 or as per agreement	1-Sep-17	n/a	Minimum of \$6,000.00 or as per agreement	1-Sep-18	n/a
Zoning / Committees / Compliance						
Lot Release Compliance (per request)	\$ 214.65	1-Sep-17	2.00%	\$ 219.00	1-Sep-18	2.03%
Lot Release Compliance (per request) - including "rush" premium	\$ 279.15	1-Sep-17	2.01%	\$ 284.75	1-Sep-18	2.01%
Environmental / Landscape						
Replacement fee for "Spruce up your City" voucher	\$ 5.50	1-Sep-17	1.85%	\$ 5.60	1-Sep-18	1.82%

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IPPW - Transportation Services

Schedule "A" to Fees and Charges By-Law

TRANSPORTATION - Roads Services	Fee	Effective Date of Fee	% Inc	Fee	Effective Date of Fee	% Inc
Utility Cuts						
Curb cuts (per metre)	\$ 127.00	1-Jan-18	2.42%	\$ 130.00	1-Jan-19	2.36%
Utility Cuts - Curb/Gutter						
20 metres or less (per metre)	\$ 188.00	1-Jan-18	2.17%	\$ 190.00	1-Jan-19	1.06%
More than 20 metres (per metre)	\$ 175.00	1-Jan-18	1.74%	\$ 180.00	1-Jan-19	2.86%
Minimum Charge	\$ 584.00	1-Jan-18	2.10%	\$ 595.00	1-Jan-19	1.88%
Utility Cuts - Sidewalk						
50 square metres or less (per square metre)	\$ 133.00	1-Jan-18	2.31%	\$ 135.00	1-Jan-19	1.50%
More than 50 square metres (per square metre)	\$ 111.00	1-Jan-18	1.83%	\$ 115.00	1-Jan-19	3.60%
Minimum Charge	\$ 583.00	1-Jan-18	1.92%	\$ 595.00	1-Jan-19	2.06%
Hot Mix Asphalt Paving						
20 square metres or less (per square metre)	\$ 164.00	1-Jan-18	1.86%	\$ 168.00	1-Jan-19	2.44%
More than 20 square metres (per square metre)	\$ 149.00	1-Jan-18	2.05%	\$ 152.00	1-Jan-19	2.01%
Minimum Charge	\$ 583.00	1-Jan-18	1.92%	\$ 595.00	1-Jan-19	2.06%
Mobilization Fixed Fee	\$ 228.00	1-Jan-18	2.24%	\$ 233.00	1-Jan-19	2.19%
Accident Clean-up	Labour, Material & Equipment, Admin Fee *	1-Jan-18	n/a	Labour, Material & Equipment, Admin Fee *	1-Jan-19	n/a
Landscaping						
Sodding including topsoil per square metre	Labour, Material & Equipment, Admin Fee *	1-Jan-18	n/a	Labour, Material & Equipment, Admin Fee *	1-Jan-19	n/a
Seeding including topsoil per square metre	Labour, Material & Equipment, Admin Fee *	1-Jan-18	n/a	Labour, Material & Equipment, Admin Fee *	1-Jan-19	n/a
Minimum Charge	Labour, Material & Equipment, Admin Fee *	1-Jan-18	n/a	Labour, Material & Equipment, Admin Fee *	1-Jan-19	n/a

* an overhead admin fee of 7% may be charged on top of labour and equipment charges

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	Fee	Effective Date of Fee	% Inc		Fee	Effective Date of Fee	% Inc
Road Occupancy Permit Fees (previously Municipal Right-of-Way Work Permit)							
Application Fee	\$ 120.00	1-Jan-18	1.69%		\$ 123.00	1-Jan-19	2.50%
Utilization of City Right of Way - (lane ways, sidewalk, pathway, boulevard):							
a) affecting vehicle travel lanes on Major Roads , ie. Davenport Rd., Columbia St.	\$122 per lane per day or part thereof	1-Jan-18	1.67%		\$125 per lane per day or part thereof	1-Jan-19	2.46%
b) Not affecting vehicle lanes on Major Roads, or any work on all Non-Major Roads	\$28 per day or part thereof	1-Jan-18	3.70%		\$29 per day or part thereof	1-Jan-19	3.57%
c) Affecting sidewalks and pathways	n/a	n/a	n/a		\$250 per month or part thereof	1-Jan-19	n/a
Roadway Closures or Partial Closures (time/material extra for City staff sign set-up & removal):							
a) Mobile Crane	\$ 240.00	1-Jan-18	2.13%		\$ 245.00	1-Jan-19	2.08%
d) Revision of Permit during Construction	\$ 120.00	1-Jan-18	1.69%		\$ 123.00	1-Jan-19	2.50%
Pavement Degradation Fee							
a) Pavement Age: 2 years or less	\$79.00/sq.m. of pavement cut	1-Jan-18	2.60%		\$81.00/sq.m. of pavement cut	1-Jan-19	2.53%
b) Pavement Age: 2 to 5 years	\$42.00/sq.m. of pavement cut	1-Jan-18	2.44%		\$43.00/sq.m. of pavement cut	1-Jan-19	2.38%
c) Pavement Age: 5 to 10 years	\$21.00/sq.m. of pavement cut	1-Jan-18	2.44%		\$21.50/sq.m. of pavement cut	1-Jan-19	2.38%
d) Pavement Age: 10 or more years	\$11.00/sq.m. of pavement cut	1-Jan-18	4.76%		\$11.25/sq.m. of pavement cut	1-Jan-19	2.27%
On Street Parking during construction on private property							
Contractor Vehicle Parking Permits - Restricted Areas	\$5 per day per vehicle	1-Jan-18	0.00%		\$6 per day per vehicle	1-Jan-19	20.00%
Contractor Vehicle Parking Permits - Restricted Areas	\$60 per month per vehicle	1-Jan-18	0.00%		\$60 per month per vehicle	1-Jan-19	0.00%
Resident short term parking - daily rate	\$5 per day per vehicle	1-Jan-18	0.00%		\$6 per day per vehicle	1-Jan-19	20.00%
Resident short term parking - monthly rate	\$35 per month per vehicle	1-Jan-18	0.00%		\$35 per month per vehicle	1-Jan-19	0.00%

15 Integrated Planning & Public Works

	Fee	Effective Date of Fee	% Inc		Fee	Effective Date of Fee	% Inc
TRANSPORTATION - Traffic Sign Manufacturing - Wooden Post							
Stop Sign	\$ 210.00	1-Jan-18	1.94%		\$ 215.00	1-Jan-19	2.38%
Yield Sign	\$ 224.00	1-Jan-18	1.82%		\$ 228.00	1-Jan-19	1.79%
Street Name, 1 Sign	\$ 196.00	1-Jan-18	2.08%		\$ 200.00	1-Jan-19	2.04%
Street Name, 2 Signs	\$ 302.00	1-Jan-18	2.03%		\$ 308.00	1-Jan-19	1.99%
No Dumping Sign	\$ 185.00	1-Jan-18	2.21%		\$ 189.00	1-Jan-19	2.16%
No Exit Sign	\$ 185.00	1-Jan-18	2.21%		\$ 189.00	1-Jan-19	2.16%
Island Divider - Hazard Marker Sign	\$ 288.00	1-Jan-18	1.77%		\$ 294.00	1-Jan-19	2.08%
One Way Arrow	\$ 196.00	1-Jan-18	2.08%		\$ 200.00	1-Jan-19	2.04%
Crosswalk, including pre-marking	\$ 117.00	1-Jan-18	1.74%		\$ 120.00	1-Jan-19	2.56%
Stop Bar & Tail	\$ 117.00	1-Jan-18	1.74%		\$ 120.00	1-Jan-19	2.56%
Decorative Street Name - 1 Sign	\$ 325.00	1-Jan-18	1.56%		\$ 332.00	1-Jan-19	2.15%
Decorative Street Name - 2 Signs	\$ 540.00	1-Jan-18	2.27%		\$ 550.00	1-Jan-19	1.85%
Double Arrow Marker	\$ 210.00	1-Jan-18	1.94%		\$ 215.00	1-Jan-19	2.38%
Checker Board Sign	\$ 316.00	1-Jan-18	1.94%		\$ 322.00	1-Jan-19	1.90%

Sign Manufacturing - Steel Post

Stop Sign	\$ 235.00	1-Jan-18	2.17%		\$ 240.00	1-Jan-19	2.13%
Yield Sign	\$ 250.00	1-Jan-18	2.04%		\$ 255.00	1-Jan-19	2.00%
Street Name, 1 Sign	\$ 224.00	1-Jan-18	1.82%		\$ 228.00	1-Jan-19	1.79%
Street Name, 2 Signs	\$ 340.00	1-Jan-18	2.10%		\$ 345.00	1-Jan-19	1.47%
No Dumping Sign	\$ 211.00	1-Jan-18	1.93%		\$ 215.00	1-Jan-19	1.90%
No Exit Sign	\$ 211.00	1-Jan-18	1.93%		\$ 215.00	1-Jan-19	1.90%
Island Divider - Hazard Marker Sign	\$ 316.00	1-Jan-18	1.94%		\$ 320.00	1-Jan-19	1.27%
One Way Arrow	\$ 224.00	1-Jan-18	1.82%		\$ 228.00	1-Jan-19	1.79%
Decorative Street Name - 1 Sign	\$ 356.00	1-Jan-18	1.71%		\$ 360.00	1-Jan-19	1.12%
Decorative Street Name - 2 Signs	\$ 575.00	1-Jan-18	1.95%		\$ 585.00	1-Jan-19	1.74%
Double Arrow Marker	\$ 235.00	1-Jan-18	2.17%		\$ 240.00	1-Jan-19	2.13%
Checker Board Sign	\$ 338.00	1-Jan-18	1.81%		\$ 345.00	1-Jan-19	2.07%
Construction Signage Installation	Labour, Equipment, Rental Fee, Admin Fee*	1-Jan-18	n/a		Labour, Equipment, Rental Fee, Admin Fee*	1-Jan-19	n/a

* an overhead admin fee of 7% may be charged on top of labour and equipment charges

Municipal Consents (formerly Municipal Access Agreements)

Annual Administration Fee	\$ 3,423.00	1-Jan-18	2.00%		\$ 3,490.00	1-Jan-19	1.96%
Per approved drawing	\$ 199.50	1-Jan-18	1.92%		\$ 204.00	1-Jan-19	2.26%
Meterage Charge (for each 15 metre length over 30 metres)	\$ 63.75	1-Jan-18	2.00%		\$ 65.00	1-Jan-19	1.96%
Pole Attachments	Regulated by the Ontario Energy Board	1-Jan-18	n/a		Regulated by the Ontario Energy Board	1-Jan-19	n/a

For any services not listed but provided, the City will charge on a time & materials basis plus a 7% overhead fee.