

## **Budget Requests – Operating Impacts of Capital and Growth**

**G1-G23**

This material is available in alternative accessible format upon request.  
Please contact Heather Lagonia, [Heather.Lagonia@waterloo.ca](mailto:Heather.Lagonia@waterloo.ca),  
519-747-8774 or TTY 1-866-786-3941 a minimum of 7-10 business days  
before it is required.

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Plan Requests

<b>Request</b>	<b>COMM.2020.006 East Side Branch Library Building and Site Maintenance</b>		
<b>Department</b>	Community Services	<b>Prepared By</b>	Kim Reger
<b>Division</b>	Facility Design & Management Services	<b>Phone Number</b>	519-747-8750
<b>Section</b>	Facilities	<b>Email</b>	kim.reger@waterloo.ca
		<b>Date</b>	December 09, 2019
<b>Version</b>	Council Approved	<b>Budget Year</b>	2020

**Description of Request:**

A maintenance budget is required to maintain the new East Side Branch Library location scheduled to open June 2021. The maintenance budget is comprised of funding for building maintenance related IT and communications needs, periodic inspections, site maintenance and ongoing repairs. This expense is funded from the tax increase above inflation request (TRAN.2020.003) to fund part of the East Side Branch Library operating building maintenance expenses.

**Strategic Plan Link** Healthy community & resilient neighbourhoods

**Describe the risks related to this request if denied or deferred (likelihood and impact):**

Denial or deferral would result in divisional operating budgets being underfunded for the East Side Branch Library ongoing operating needs, creating potential for an operating budget deficit or limiting the city's ability to appropriately maintain the newly constructed library.

**What are the desired outcomes of this request being approved?**

The desired outcome is to ensure a sufficient East Side Branch Library operating budget is established providing staff the appropriate resources to properly maintain and care for this new asset.

**Recommendations:**

That Council approves a \$31,332 increase of ongoing funding in 2021, \$16,606 increase of ongoing funding in 2022, offset by the Waterloo Public Library tax increase above inflation for East Side Branch Library building and site maintenance within the Facilities Design and Management division in the Community Services department.

Request							
	Total	2020 . Ongoing	2020 . One Time	2021 . Ongoing	2021 . One Time	2022 . Ongoing	2022 . One Time
<b>Expenditures</b>							
Maintenance-Building* AFM Building	18,249			11,927		6,322	
Maintenance-Building* AFM Electrical	13,909			9,091		4,818	
Maintenance-Building* AFM-Security	11,962			7,818		4,144	
Maintenance-Building* Inspections	2,645			1,729		916	
Maintenance-Building* Bldg & Equip	1,173			767		406	
Transfer to CIRRF * Waterloo Public	(47,938)			(31,332)		(16,606)	
	0			0		0	
<b>Net</b>				<b>0</b>		<b>0</b>	

Plan Requests

<b>Request</b>	<b>COMM.2020.005 East Side Branch Library Occupancy Charge</b>	<b>Prepared By</b>	Kim Reger
<b>Department</b>	Community Services	<b>Phone Number</b>	519-747-8750
<b>Division</b>	Recreation Services	<b>Email</b>	kim.reger@waterloo.ca
<b>Section</b>	RIM Park	<b>Date</b>	December 09, 2019
<b>Version</b>	Council Approved	<b>Budget Year</b>	2020

**Description of Request:**  
 As per the agreement with the Waterloo Public Library Board, Schedule I, the city will perform outdoor maintenance and custodial maintenance for the East Side Branch Library. The city will also monitor utilities and bill back a fixed amount (indexed for inflation) to the library as separate metering for the building is not possible.

**Strategic Plan Link**      Healthy community & resilient neighbourhoods

**Describe the risks related to this request if denied or deferred (likelihood and impact):**  
 The risk if this budget request is denied or deferred will leave the Library without budget to take care of non-discretionary expenses such as utilities, custodial work and outdoor maintenance which includes grounds keeping and garbage removal. The library would not be able to function without the provision of these basic services which supports effective program delivery.

**What are the desired outcomes of this request being approved?**  
 The desired outcome is for the city to provide service and realize synergies due to the location of the ESBL.

**Recommendations:**  
 That Council approves a \$87,651 increase of ongoing funding and a \$87,651 increase of ongoing revenue in 2021, \$46,455 increase of ongoing funding and a \$46,455 increase of ongoing revenue in 2022 for occupancy expense within the Recreation Services division in the Community Services department.

Request							
	Total	2020 . Ongoing	2020 . One Time	2021 . Ongoing	2021 . One Time	2022 . Ongoing	2022 . One Time
<b>Revenue</b>							
Library Maintenance Charge	(77,905)			(50,918)		(26,987)	
Other Recoveries	(56,201)			(36,733)		(19,468)	
	<u>(134,106)</u>			<u>(87,651)</u>		<u>(46,455)</u>	
<b>Expenditures</b>							
Electricity	44,961			29,386		15,575	
Utilities-Natural Gas	8,430			5,510		2,920	
Utilities-Water	2,810			1,837		973	
Maintenance-Building-Cus	64,375			42,075		22,300	
Maintenance Contracts	13,530			8,843		4,687	
	<u>134,106</u>			<u>87,651</u>		<u>46,455</u>	
<b>Net</b>				<b>0</b>		<b>0</b>	

Plan Requests

<b>Request</b>	<b>TRAN.2020.002 ESBL Op Impacts - Use of Assessment Growth</b>		
<b>Department</b>	Corporate Transactions	<b>Prepared By</b>	Kim Reger
<b>Division</b>	Other Corp Transactions	<b>Phone Number</b>	519-747-8750
<b>Section</b>	Library	<b>Email</b>	kim.reger@waterloo.ca
		<b>Date</b>	December 09, 2019
<b>Version</b>	Council Approved	<b>Budget Year</b>	2020

**Description of Request:**

As per staff report CORP2017-085, Council approved that the future operating expenses of the East Side Branch Library are to be partially funded by an assessment growth allocation of \$230,000 in 2018, \$90,000 in 2019 (both previously funded), with the remaining amounts to be funded as follows: \$87,440 in 2021 and \$85,000 in 2022.

**Strategic Plan Link**      Healthy community & resilient neighbourhoods

**Describe the risks related to this request if denied or deferred (likelihood and impact):**

If this request is denied then the East Side Branch Library will not have adequate operational funding to deliver services upon its opening in June 2021.

**What are the desired outcomes of this request being approved?**

The desired outcome is for the East Side Branch Library to have adequate operational funding to deliver its mandate as per CORP2017-085.

**Recommendations:**

That Council approves a \$87,440 increase of ongoing funding in 2021, \$85,000 increase of ongoing funding in 2022 for operational funding within the Library division funded from Assessment Growth in the Corporate Transactions department.

Request							
	Total	2020 . Ongoing	2020 . One Time	2021 . Ongoing	2021 . One Time	2022 . Ongoing	2022 . One Time
<b>Expenditures</b>							
Transfer to CIRRF * Waterloo Public	172,440			87,440		85,000	
	172,440			87,440		85,000	
<b>Net</b>	<b>172,440</b>			<b>87,440</b>		<b>85,000</b>	

Plan Requests

<b>Request</b>	<b>TRAN.2020.004 Waterloo Public Library Funding Agreement</b>	<b>Prepared By</b>	Kim Reger
<b>Department</b>	Corporate Transactions	<b>Phone Number</b>	519-747-8750
<b>Division</b>	Other Corp Transactions	<b>Email</b>	kim.reger@waterloo.ca
<b>Section</b>	Library	<b>Date</b>	December 09, 2019
<b>Version</b>	Council Approved	<b>Budget Year</b>	2020

**Description of Request:**  
 The annual funding contribution to the Waterloo Public Library is as per the parameters of the agreement between the City of Waterloo and The Waterloo Public Library Board from January 1, 2019 to December 31, 2028.

**Strategic Plan Link**      Healthy community & resilient neighbourhoods

**Describe the risks related to this request if denied or deferred (likelihood and impact):**  
 Denial or deferral would result in the library operating budget being underfunded creating an operating budget deficit which would limit the library's capacity to deliver service.

**What are the desired outcomes of this request being approved?**  
 The desired outcome is for the library to have adequate funding as outlined in the agreement so that they can successfully deliver needed services to the community.

**Recommendations:**  
 That Council approves a \$172,742 increase of ongoing funding in 2020, \$162,347 increase of ongoing funding in 2021, \$182,358 increase of ongoing funding in 2022 for the WPL funding agreement within the Library division in the Corporate Transactions department.

		Request						
		Total	2020 . Ongoing	2020 . One Time	2021 . Ongoing	2021 . One Time	2022 . Ongoing	2022 . One Time
<b>Expenditures</b>								
	Waterloo Library	517,447	172,742		162,347		182,358	
		517,447	172,742		162,347		182,358	
	<b>Net</b>	<b>517,447</b>	<b>172,742</b>		<b>162,347</b>		<b>182,358</b>	

Plan Requests

<b>Request</b>	<b>CAO.2020.016 Public Art Implementation Op Impacts of Capital</b>		
<b>Department</b>	Office of the Chief Administrative Officer	<b>Prepared By</b>	Astero Kalogeropoulos
<b>Division</b>	Economic Development	<b>Phone Number</b>	519-747-6124
<b>Section</b>	Arts & Culture	<b>Email</b>	astero.kalogeropoulos@waterloo.ca
		<b>Date</b>	December 09, 2019
<b>Version</b>	Council Approved	<b>Budget Year</b>	2020

**Description of Request:**

The Public Art Implementation capital project provides for investment in public art making our public spaces even more lively, engaging and memorable. The Public Art Implementation project will need ongoing funding support for maintenance and repair. The ongoing funding of \$1,000 for annual maintenance, graffiti removal and repair is needed two years after the art acquisition.

**Strategic Plan Link**      Healthy community & resilient neighbourhoods

**Describe the risks related to this request if denied or deferred (likelihood and impact):**

Denial or deferral would result in the Economic Development division operating budget being underfunded for the required public art maintenance expense, creating potential for an operating budget deficit or limiting our ability to appropriately maintain the public art assets.

**What are the desired outcomes of this request being approved?**

The desired outcome is to ensure sufficient public art maintenance and care budget is established providing staff the appropriate resources to properly maintain and care for these pieces of community art.

**Recommendations:**

That Council approves a \$1,000 increase of ongoing funding in 2022 for Public Art Maintenance within the Economic Development division in the CAO department.

		Request						
		Total	2020 . Ongoing	2020 One Time	2021 . Ongoing	2021 One Time	2022 . Ongoing	2022 One Time
<b>Expenditures</b>								
	Public Art Operations		1,000				1,000	
			1,000				1,000	
	<b>Net</b>		<b>1,000</b>				<b>1,000</b>	

Plan Requests

<b>Request</b>	<b>CAO.2020.019 Op Impacts of Capital - WSEL Servicing</b>		
<b>Department</b>	Office of the Chief Administrative Officer	<b>Prepared By</b>	Sandy Little
<b>Division</b>	Economic Development	<b>Phone Number</b>	519-747-6064
<b>Section</b>	Expansion & Retention	<b>Email</b>	sandy.little@waterloo.ca
		<b>Date</b>	December 09, 2019
<b>Version</b>	Council Approved	<b>Budget Year</b>	2020

**Description of Request:**

The West Side Employment Lands (WSEL) Servicing capital project will provide business employment, commercial and open space on the west side of the City. Once fully serviced, this development will result in increased ongoing operating needs. Based on the Asset Management plan operating percentages, it is estimated that ongoing operating needs in the amount of \$68,926 will be needed starting in 2022 for WSEL maintenance such as; winter control, street light electricity, streetscaping, sidewalks, roadsides, boulevards, planting and public art. The City Utilities' ongoing operating portion is being funded by their annual inflationary increase requests.

**Strategic Plan Link** Economic growth & development

**Describe the risks related to this request if denied or deferred (likelihood and impact):**

Denial or deferral would result in divisional operating budgets being underfunded for the West Side Employment Lands ongoing operating needs, creating potential for an operating budget deficit or limiting our ability to appropriately maintain the newly constructed west side employment park.

**What are the desired outcomes of this request being approved?**

The desired outcome is to ensure sufficient West Side Employment Lands operating budget is established providing staff the appropriate resources to properly maintain and care for these new assets.

**Recommendations:**

That Council approves a \$1,000 increase of ongoing funding in 2022 for operating impacts of capital - West Side Employment Lands Servicing within the Economic Development division in the CAO department; and a \$20,000 increase of ongoing funding in 2022 within the Environment & Parks division in the Community Services department; and a \$47,926 increase of ongoing funding in 2022 within the Transportation division in the IPPW department.

	Request						
	Total	2020 . Ongoing	2020 One Time	2021 . Ongoing	2021 One Time	2022 . Ongoing	2022 One Time
<b>Expenditures</b>							
Public Art Operations	1,000					1,000	
Electricity	5,000					5,000	
Mtce Street Lights	5,000					5,000	
Miscellaneous Expen*Road Side-	3,000					3,000	
Miscellaneous Expenditures*Roadside	3,000					3,000	
Miscellaneous Expen*Safety Device-	1,000					1,000	
Miscellaneous Expen*Safety Device-	1,000					1,000	
Misc.Exp.*Streetscape Pots & Mtce	5,000					5,000	
Misc.Exp.*Shrub & Perennial Mtce	15,000					15,000	
Stock/Inventory/Order*Sanding-Roads	10,000					10,000	
Equipment*Snow Clearing-Snow	19,926					19,926	
	68,926					68,926	
<b>Net</b>	<b>68,926</b>					<b>68,926</b>	

Plan Requests

<b>Request</b>	<b>COMM.2020.010 Dedicated Museum Website Op Impacts of Capital</b>		
<b>Department</b>	Community Services	<b>Prepared By</b>	Karen VandenBrink
<b>Division</b>	Community Programming & Outreach	<b>Phone Number</b>	519-885-8828
<b>Section</b>	Museum & Archival	<b>Email</b>	Karen.VandenBrink@waterloo.ca
		<b>Date</b>	December 09, 2019
<b>Version</b>	Council Approved	<b>Budget Year</b>	2020

**Description of Request:**

The museum strategy implementation (COMM2015-25) identified 20 recommendations with a period for completion. Development of a dedicated website for the City of Waterloo Museum was identified as a project that would require additional funds. With the recent refresh of the city's website, the capacity to effectively and efficiently communicate and promote the museum's collection and programs has ended. As a result, the city's website is unable to support the museum's needs in terms of offering expanded digital content experience. Many museums have a dedicated stand-alone website to provide information that is more detailed. This initiative complies with IMTS and communications frameworks.

**Strategic Plan Link**      Healthy community & resilient neighbourhoods

**Describe the risks related to this request if denied or deferred (likelihood and impact):**

Denial or deferral will limit the capacity to provide digitally, educational content globally, region wide, and to internal departments. Other departments, researchers, and museums frequently consult with the museum to assist them with historic content. The virtual museum website is a long-term, cost effective self-serve solution, and is a delivery model for heritage content that does not compromise customer service.

**What are the desired outcomes of this request being approved?**

Having a fulsome web presence is essential to building and expanding on-line audiences. As the primary source for Waterloo and Seagram history the website, is an accepted tool for promoting our program offerings, sharing our research and collection.

**Recommendations:**

That Council approves a \$5,000 increase of ongoing funding in 2020 for a dedicated Museum website within the Community Programming & Outreach Services division in the Community Services department.

		Request						
		Total	2020 . Ongoing	2020 One Time	2021 . Ongoing	2021 One Time	2022 . Ongoing	2022 One Time
<b>Expenditures</b>								
	Software Mtc Contracts	5,000	5,000					
		5,000	5,000					
	<b>Net</b>	<b>5,000</b>	<b>5,000</b>					



Plan Requests

**Request** COMM.2020.028 Op Impacts of Park Services Capital Projects

**Department** Community Services

**Prepared By** Jeff Silcox-Childs

**Division** Environment & Parks

**Phone Number** 519-886-2310

**Section** Outdoor Maintenance

**Email** Jeff.silcox-childs@waterloo.ca

**Date** February 10, 2020

**Version** Council Approved

**Budget Year** 2020

**Description of Request:**

Funding is required for the on-going maintenance and upkeep of the various capital projects implemented by Environment and Parks Services. While full operating costs are unknown, the request based on estimated needs, includes two seasonal staff to undertake operations needs for the new splash pads, Alexandra Park expansion and redesign of Silver Lake frontage. Tasks include garbage/debris removal, beach grooming, turf maintenance, daily splash pad inspections and associated maintenance.

**Strategic Plan Link** Sustainability & the environment

**Describe the risks related to this request if denied or deferred (likelihood and impact):**

Denial or deferral of this request will limit the division's capacity to maintain services for expanded growth particularly in the intensification areas and will result in service level reduction within the division's inventory. As new amenities are built, budgeting for the ongoing maintenance of these services is critical.

**What are the desired outcomes of this request being approved?**

Outcomes include ability to maintain service levels required for growth. Adequate staffing will allow new capital projects to be maintained within the division's operations without negatively impacting other facilities or exacerbating the asset management gap.

**Recommendations:**

That Council approves a \$194,762 increase of ongoing funding in 2021, and a \$155,582 increase of ongoing funding in 2022 for capital project operating impacts within the Environment and Parks Services division in the Community Services department.

**Request**

	Total	2020 . Ongoing	2020 One Time	2021 . Ongoing	2021 One Time	2022 . Ongoing	2022 One Time
<b>Expenditures</b>							
Wages-Full Time	56,016			28,008		28,008	
Benefits	24,610			12,305		12,305	
Safety Training	10,000			10,000			
Uniforms	7,589			7,589			
Electricity	5,000			5,000			
Maintenance-Building	1,500			1,500			
Maintenance Contracts	6,000			6,000			
Maintenance-Outdoor Rink	35,000			10,000		25,000	
Environmental Initiative	5,000					5,000	
Environmental Waste	27,860			17,860		10,000	
Miscellaneous Expenditure	88,769			41,500		47,269	
Misc.Exp.*Snow Clearing	75,000			50,000		25,000	
Miscellaneous Expenditures*Rinks	5,000			5,000			
Miscellaneous Exp*Fence-Sign-Bench-	3,000					3,000	
	350,344			194,762		155,582	
<b>Net</b>	<b>350,344</b>			<b>194,762</b>		<b>155,582</b>	

Plan Requests

<b>Request</b>	<b>COMM.2020.023 Facility Design &amp; Management Op Impacts of Capital</b>		
<b>Department</b>	Community Services	<b>Prepared By</b>	Sunda Siva
<b>Division</b>	Facility Design & Management Services	<b>Phone Number</b>	519-886-2310
<b>Section</b>	Facilities	<b>Email</b>	sunda.siva@waterloo.ca
		<b>Date</b>	December 09, 2019
<b>Version</b>	Council Approved	<b>Budget Year</b>	2020

**Description of Request:**

The implementation of the Material Storage project (at either RIM Park or Waterloo Service Centre) will require ongoing funding support. The storage centre will be used for multi-purpose needs such as storing sports equipment, granular materials and furniture. Currently materials are stored in portables, outside and at external rental storage facilities. The facility will be built with minimal amenities (heating, lighting and water). It is estimated that the building will require \$8,000 annually for hydro, gas and water combined and \$5,500 annually for building maintenance.

**Strategic Plan Link**      Infrastructure renewal

**Describe the risks related to this request if denied or deferred (likelihood and impact):**

The risk if this request is denied or deferred is that a facility will be built without the associated required operating budget. This will create an ongoing operating pressure that the city will have to address. If the facility is not built the city will continue to store granular materials outside that are either damaged or washed away and pay rent for additional storage space.

**What are the desired outcomes of this request being approved?**

The desired outcome of this request being approved is that a new storage structure will be funded appropriately.

**Recommendations:**

That Council approves a \$13,500 increase of ongoing funding in 2022 for operating impacts of material storage within the Facilities Design and Management division in the Community Services department.

Request							
	Total	2020 . Ongoing	2020 One Time	2021 . Ongoing	2021 One Time	2022 . Ongoing	2022 One Time
<b>Expenditures</b>							
Electricity	5,000					5,000	
Utilities-Natural Gas	1,500					1,500	
Utilities-Water	1,500					1,500	
Maintenance-Building	5,500					5,500	
	13,500					13,500	
<b>Net</b>	<b>13,500</b>					<b>13,500</b>	

Plan Requests

<b>Request</b>	<b>COMM.2020.007 Waterloo Memorial Rec Complex Op Impacts</b>		
<b>Department</b>	Community Services	<b>Prepared By</b>	Steve Heldman
<b>Division</b>	Recreation Services	<b>Phone Number</b>	519-884-5363
<b>Section</b>	WMRC & Community Facilities	<b>Email</b>	steve.heldman@waterloo.ca
		<b>Date</b>	December 09, 2019
<b>Version</b>	Council Approved	<b>Budget Year</b>	2020

**Description of Request:**

The Waterloo Memorial Recreation Complex (WMRC) is undergoing a \$30 million expansion and rehabilitation starting in early 2020 and will be finished in 2022. Operational impacts are being combined with an overall programming review that will be advancing in 2019 with completion in 2020; therefore, any net labour requirements prior to the outcome of that review will be retained on a contract basis. The expansion will re-purpose areas within WMRC to be revenue generating and it is forecasted that by 2022 the facility additional operating expenditures will be offset with these incremental additional revenues.

**Strategic Plan Link** Healthy community & resilient neighbourhoods

**Describe the risks related to this request if denied or deferred (likelihood and impact):**

If this request is denied or deferred WMRC will not have adequate resources to run the updated facility.

**What are the desired outcomes of this request being approved?**

The desired outcome of this request being approved is for WMRC to have adequate resources to successfully implement the WMRC expansion.

**Recommendations:**

That Council approves a \$166,816 increase of ongoing funding and a \$27,118 increase of one-time funding in 2020, \$255,659 increase of ongoing funding and a \$130,984 increase of ongoing revenue in 2021, and a \$147,191 increase of ongoing funding and a \$416,646 increase in ongoing revenue in 2022 for WMRC expansion operating impacts within the Recreation Services division in the Community Services department.

	Request						
	Total	2020 . Ongoing	2020 . One Time	2021 . Ongoing	2021 . One Time	2022 . Ongoing	2022 . One Time
<b>Revenue</b>							
Admissions	(36,212)			(30,573)		(5,639)	
Fees	(459,720)			(91,019)		(368,701)	
Hall/Floor/Track Rentals	(51,698)			(9,392)		(42,306)	
	<u>(547,630)</u>			<u>(130,984)</u>		<u>(416,646)</u>	
<b>Expenditures</b>							
General Employee Training	3,250	3,250					
Telephone System Mtc	3,250	3,250					
Equipment Maintenance	1,491					1,491	
Contract Labour	200,488	87,379		165,688		(52,579)	
Facility Rental Discount	36,781			19,046		17,735	
Copy	2,100	1,500		300		300	
Office Supplies	500	500					
Uniforms	3,000			1,500		1,500	
Advertising-Other	60,063	32,945	27,118				
Electricity	55,647	18,295		18,295		19,057	
Utilities-Natural Gas	10,968	3,656		3,656		3,656	
Utilities-Water	10,308	3,436		3,436		3,436	
Maintenance-Building* AFM Building	20,933	4,187		1,905		14,841	
Mechanical Equipment * AFM	20,890	4,178		1,901		14,811	
Security Expenses * AFM-Security	3,728	746		340		2,642	
Miscellaneous Expenditure	5,923	2,500		2,623		800	
Miscellaneous Expense*AFM Electrical	3,031	606		276		2,149	

Plan Requests

**Request** COMM.2020.007 Waterloo Memorial Rec Complex Op Impacts

**Department** Community Services

**Prepared By** Steve Heldman

**Division** Recreation Services

**Phone Number** 519-884-5363

**Section** WMRC & Community Facilities

**Email** steve.heldman@waterloo.ca

**Date** December 09, 2019

**Version** Council Approved

**Budget Year** 2020

**Expenditures**

Miscellaneous Expen*Annual Capital	1,939	388		177	1,374
Miscellaneous Expen*P/F Roads	(20,000)				(20,000)
Supplies	190,970			33,254	157,716
Stock/Inventory/Order	6,524			3,262	3,262
Stock Inventory*PF/Roads	(5,000)				(5,000)
Stock/Inventory/Ord*Lawns & Turf T.	(5,000)				(5,000)
Equipment*Lawns & Turf Tractor	(15,000)				(15,000)
	596,784	166,816	27,118	255,659	147,191
<b>Net</b>	<b>49,154</b>	<b>166,816</b>	<b>27,118</b>	<b>124,675</b>	<b>(269,455)</b>

Plan Requests

<b>Request</b>	<b>CORP.2020.004 Fibre Network Infrastructure Op Impacts of Capital</b>		
<b>Department</b>	Corporate Services	<b>Prepared By</b>	Max Min
<b>Division</b>	Information Management & Technology	<b>Phone Number</b>	519-747-8561
<b>Section</b>	Information Systems	<b>Email</b>	max.min@waterloo.ca
		<b>Date</b>	December 09, 2019
<b>Version</b>	Council Approved	<b>Budget Year</b>	2020

**Description of Request:**

The Fibre Network Infrastructure capital project will need ongoing funding support for its hardware maintenance and fibre optic cable repair. This project provides for upgrades, replacements and enhancements to the existing City of Waterloo owned fibre optic network infrastructure and the upgrading / replacement of equipment used to support the network. Work projects are aligned to coincide with road and/or sidewalk construction or reconstruction resulting in increased efficiencies and costs. The preparation of a fibre network master plan is planned for 2019 / 2020. This project will also allow for refurbishment with fibre inside locations that require replacement.

**Strategic Plan Link**      Infrastructure renewal

**Describe the risks related to this request if denied or deferred (likelihood and impact):**

The hardware will not be upgraded to the latest state and the damaged fibre optic cables will not be repaired without sufficient ongoing funding support. This will result in reduced network efficiency, increased network wait times, and potential loss of work throughout City facilities.

**What are the desired outcomes of this request being approved?**

The hardware will be up to date and the damaged fibre optic cables will be repaired in a timely manner. This will minimize disruption to City staff's work and access to the network.

**Recommendations:**

That Council approves a \$30,700 increase of ongoing funding in 2020 for Fibre Network Infrastructure within the IMTS division in the Corporate Services department.

Request							
	Total	2020 . Ongoing	2020 One Time	2021 . Ongoing	2021 One Time	2022 . Ongoing	2022 One Time
<b>Expenditures</b>							
Hardware Mtc Contracts	30,700	30,700					
	30,700	30,700					
<b>Net</b>	<b>30,700</b>	<b>30,700</b>					

Plan Requests

<b>Request</b>	<b>CORP.2020.005 Infrastructure Virtualization Op Impacts of Capital</b>		
<b>Department</b>	Corporate Services	<b>Prepared By</b>	Max Min
<b>Division</b>	Information Management & Technology	<b>Phone Number</b>	519-747-8561
<b>Section</b>	Information Systems	<b>Email</b>	max.min@waterloo.ca
		<b>Date</b>	December 09, 2019
<b>Version</b>	Council Approved	<b>Budget Year</b>	2020

**Description of Request:**

Virtualization, through the use of specialty designed software, allows network administration staff to convert one physical server into multiple virtual machines. Each of the virtual machines acts like a unique physical device capable of running its own operating system (OS). As a result of the improved server and OS configuration, this will ultimately improve scalability and overall hardware-resource utilization. The Infrastructure Virtualization project will need ongoing funding support for licensing and maintenance cost. The physical server and storage components will also need to be upgraded and replaced to keep the whole system running in optimal state. This project represents the backend of the virtualization project: server hardware, software and licensing.

**Strategic Plan Link**      Infrastructure renewal

**Describe the risks related to this request if denied or deferred (likelihood and impact):**

If denied or deferred, the increased software licensing costs will result in insufficient funding to maintain and replace server and storage components. The City will miss an opportunity to leverage infrastructure virtualization opportunities to improve the efficiency of its server and storage solutions.

**What are the desired outcomes of this request being approved?**

The City will enact server and OS configurations that will improve the efficiency of the City's server and storage components. The system will run in an optimal state by taking advantage of the latest technological advancements in the field of server management.

**Recommendations:**

That Council approves a \$82,153 increase of ongoing funding in 2020 for Infrastructure Virtualization within the IMTS division in the Corporate Services department.

Request							
	Total	2020 . Ongoing	2020 One Time	2021 . Ongoing	2021 One Time	2022 . Ongoing	2022 One Time
<b>Expenditures</b>							
Software Mtc Contracts	82,153	82,153					
	82,153	82,153					
<b>Net</b>	<b>82,153</b>	<b>82,153</b>					

Plan Requests

<b>Request</b>	<b>TRAN.2020.016 Fleet Equipment Expansion Op Impacts of Capital</b>		
<b>Department</b>	Corporate Transactions	<b>Prepared By</b>	Angela Schneider
<b>Division</b>	Other Corp Transactions	<b>Phone Number</b>	519-747-8508
<b>Section</b>	Other Corporate Transactions	<b>Email</b>	angela.schneider@waterloo.ca
		<b>Date</b>	December 09, 2019
<b>Version</b>	Council Approved	<b>Budget Year</b>	2020

**Description of Request:**

This request is to fund annual operating expenses associated with the capital purchase of additional/expansion vehicles and equipment primarily due to growth (but also due to changes in operational needs, such as service level changes or advancements in technology). The expenses are for maintenance, repair, fuel, etc. but also include capital cost recovery (annual contributions to the equipment reserve for the replacement of the new/additional unit). Over 2020-2022, the allocation of the \$150,000 is estimated to be: Transportation \$60K; Environment & Parks \$45K, Facilities \$35K and Recreation \$10K (however subject to change based on actual expansion needs). The funding will reside in Corporate Transactions until the new equipment is purchased.

**Strategic Plan Link**      Infrastructure renewal

**Describe the risks related to this request if denied or deferred (likelihood and impact):**

Business divisions that purchase additional vehicles or equipment will not have sufficient budget provisions and a budget deficit will occur. In the past, the necessary additional operating budget for vehicle and equipment capital purchases was not approved, which lead to deficits in various operational areas (such as Parks and Transportation - which can impact service level delivery).

**What are the desired outcomes of this request being approved?**

The areas that purchase additional vehicles or equipment will have adequate budget to deliver their service.

**Recommendations:**

That Council approves a \$50,000 increase of ongoing funding in 2020, 2021 and 2022 for fleet and equipment operating impacts due to expansion capital purchases within Corporate Transactions department.

		Request						
		Total	2020 . Ongoing	2020 . One Time	2021 . Ongoing	2021 . One Time	2022 . Ongoing	2022 . One Time
<b>Expenditures</b>								
	City Fleet	150,000	50,000		50,000		50,000	
		150,000	50,000		50,000		50,000	
	<b>Net</b>	<b>150,000</b>	<b>50,000</b>		<b>50,000</b>		<b>50,000</b>	

## City of Waterloo

## Plan Requests

<b>Request</b>	<b>IPPW.2020.012 In-House Water Billing &amp; General Gov't Overhead</b>		
<b>Department</b>	Integrated Planning & Public Works	<b>Prepared By</b>	Roy Garbotz
<b>Division</b>	City Utilities	<b>Phone Number</b>	519-886-2310
<b>Section</b>	Stormwater	<b>Email</b>	roy.garbotz@waterloo.ca
		<b>Date</b>	December 09, 2019
<b>Version</b>	Council Approved	<b>Budget Year</b>	2020

**Description of Request:**

This request is for inflationary increases in funding at 2% per year for the in-house water billing fees charged by Revenue Services and General Government Overhead contributions. The City Utilities division has an agreement with Revenue Services to have the water, sanitary sewer and stormwater billing prepared in-house. General government overhead is also charged to City Utilities for support services provided by the corporation.

**Strategic Plan Link** Supporting the Strategic Plan

**Describe the risks related to this request if denied or deferred (likelihood and impact):**

Denial or deferral would result in the operating budget being underfunded, creating potential for an operating budget deficit which would limit City Utilities' capacity to deliver service.

**What are the desired outcomes of this request being approved?**

The desired outcome is to align the City Utilities' operating budget with actuals to allow for a more accurate projection of surplus/deficit reporting, which in turn informs operational decision making.

**Recommendations:**

That Council approves a \$16,529 increase of ongoing funding and a \$16,529 increase of ongoing revenue in 2020, \$16,860 increase of ongoing funding and a \$16,860 increase of ongoing revenue in 2021, \$17,196 increase of ongoing funding and a \$17,196 increase of ongoing revenue in 2022 for In-House Water Billing & General Government Overhead within the City Utilities division in the IPPW department.

	Request						
	Total	2020 . Ongoing	2020 . One Time	2021 . Ongoing	2021 . One Time	2022 . Ongoing	2022 . One Time
<b>Revenue</b>							
General Government OH	(50,585)	(16,529)		(16,860)		(17,196)	
	(50,585)	(16,529)		(16,860)		(17,196)	
<b>Expenditures</b>							
Gen Gov OH In House Water Services	50,585	16,529		16,860		17,196	
Transfer to Water/Sewer/SWM Res	(50,585)	(16,529)		(16,860)		(17,196)	
	0	0		0		0	
<b>Net</b>	<b>(50,585)</b>	<b>(16,529)</b>		<b>(16,860)</b>		<b>(17,196)</b>	



City of Waterloo

Plan Requests

<b>Request</b>	<b>IPPW.2020.024 Op Impacts - Excavation &amp; Fill Pile Storage Facility</b>		
<b>Department</b>	Integrated Planning & Public Works	<b>Prepared By</b>	Roy Garbotz
<b>Division</b>	City Utilities	<b>Phone Number</b>	519-886-2310
<b>Section</b>	Water	<b>Email</b>	roy.garbotz@waterloo.ca
		<b>Date</b>	December 09, 2019
<b>Version</b>	Council Approved	<b>Budget Year</b>	2020

**Description of Request:**

City Utilities carries out excavation work during water main repairs, valve replacements, and other underground infrastructure repairs & maintenance. A revamped storage space is required at the Service Centre facility to store this excavated fill until such time as disposal is required. Other divisions such as Transportation and Parks utilize this space as well, and as a result, a small portion of the operating impact is attributed to the Service Centre facility (10% to align with project sheet funding splits).

**Strategic Plan Link** Sustainability & the environment

**Describe the risks related to this request if denied or deferred (likelihood and impact):**

Denial or deferral would result in the operating budget being underfunded, creating potential for an operating budget deficit and could cause environmental clean up concerns if the fill pile is not managed to Ministry standards.

**What are the desired outcomes of this request being approved?**

The desired outcome is to ensure the fill pile is managed according to Ministry standards and clean up / disposal of material occurs on a regular basis to avoid potential contamination problems.

**Recommendations:**

That Council approves a \$36,000 increase of ongoing funding in 2021 within the City Utilities division in the IPPW department and a \$4,000 increase of ongoing funding in 2021 within the Facilities Design & Management division in the Community Services department for Operating Impacts - Excavation & Fill Pile Storage Facility.

Request							
	Total	2020 . Ongoing	2020 One Time	2021 . Ongoing	2021 One Time	2022 . Ongoing	2022 One Time
<b>Expenditures</b>							
Maintenance-Building* AFM Building	4,000			4,000			
Environmental Waste	36,000			36,000			
Transfer to Water/Sewer/SWM Res	(36,000)			(36,000)			
	4,000			4,000			
<b>Net</b>	<b>4,000</b>			<b>4,000</b>			

Plan Requests

<b>Request</b>	<b>IPPW.2020.025 Op Impacts of Engineering Services Capital Projects</b>		
<b>Department</b>	Integrated Planning & Public Works	<b>Prepared By</b>	Ron Ormson
<b>Division</b>	Engineering Services	<b>Phone Number</b>	519-747-8708
<b>Section</b>	Development Engineering	<b>Email</b>	ron.ormson@waterloo.ca
		<b>Date</b>	December 09, 2019
<b>Version</b>	Council Approved	<b>Budget Year</b>	2020

**Description of Request:**

Funding is required for the on-going maintenance and upkeep of the various capital projects implemented by Engineering Services (such as Northdale Community Master Plan Implementation, Trails in New Development Areas-NW Waterloo, City Wide - Various Neighbourhood New Park Development, Uptown Neighbourhoods Public Space Additions, to name a few). The budget amounts are split amongst the relevant operational business units (e.g. parks, transportation, facilities) based on the determined need arising from the capital expenditures.

**Strategic Plan Link**      Infrastructure renewal

**Describe the risks related to this request if denied or deferred (likelihood and impact):**

Denial or deferral would result in the various operating division's budget being underfunded for the required maintenance expense for new amenities and assets, creating potential for an operating budget deficit and limiting the city's ability to appropriately maintain the assets.

**What are the desired outcomes of this request being approved?**

To ensure sufficient maintenance budget is established to properly maintain new amenities and assets; aligning budget with actuals allows a more accurate projection of surplus/deficit reporting in turn informing operational decision making.

**Recommendations:**

That Council approves a \$19,900 increase of ongoing funding in 2021, \$3,550 increase of ongoing funding in 2022 within the Environment & Parks Services division in the Community Services department; and a \$3,375 increase of ongoing funding in 2022 within the Transportation division in the IPPW department; and a \$12,000 increase of ongoing funding in 2022 within the Facilities Design & Management division in the Community Services department for Operating Impacts of Engineering Capital Projects.

Request							
	Total	2020 . Ongoing	2020 One Time	2021 . Ongoing	2021 One Time	2022 . Ongoing	2022 One Time
<b>Expenditures</b>							
Maintenance-Building* AFM Building	6,000					6,000	
Mechanical Equipment * AFM	6,000					6,000	
Miscellaneous Expenditure	19,850			18,100		1,750	
Miscellaneous Expen*Safety Device-	3,375					3,375	
Grounds Supplies Mtce*Trails Mtce	3,600			1,800		1,800	
	38,825			19,900		18,925	
<b>Net</b>	<b>38,825</b>			<b>19,900</b>		<b>18,925</b>	

Plan Requests

<b>Request</b>	<b>IPPW.2020.020 Op Impacts of Planning Capital Projects</b>		
<b>Department</b>	Integrated Planning & Public Works	<b>Prepared By</b>	Joel Cotter
<b>Division</b>	Planning	<b>Phone Number</b>	519-747-8543
<b>Section</b>	Planning Approvals	<b>Email</b>	joel.cotter@waterloo.ca
		<b>Date</b>	December 09, 2019
<b>Version</b>	Council Approved	<b>Budget Year</b>	2020

**Description of Request:**

Funding is required for the ongoing maintenance and upkeep of the Planning division capital projects (Station Area Planning, Uptown Public Realm Implementation and Northdale Priority Project) related to the expansion of parks, walkways, trails, streetscaping, etc. The budget amounts are estimated and are based on asset management plan percentages. The maintenance work falls primarily within the Transportation and Parks division.

**Strategic Plan Link**      Infrastructure renewal

**Describe the risks related to this request if denied or deferred (likelihood and impact):**

Denial or deferral would result in the various operating division's budget being underfunded for the required maintenance expense for new amenities and assets, creating potential for an operating budget deficit and limiting the city's ability to appropriately maintain the assets.

**What are the desired outcomes of this request being approved?**

To ensure sufficient maintenance budget is established to properly maintain new amenities and assets; aligning budget with actuals allows a more accurate projection of surplus/deficit reporting in turn informing operational decision making.

**Recommendations:**

That Council approves a \$10,472 increase of ongoing funding in 2021 and a \$66,790 increase of ongoing funding in 2022 for operating impacts of the Planning division capital projects within the Transportation division in the IPPW department; and Council approves a \$6,980 increase of ongoing funding in 2021 and a \$44,527 increase of ongoing funding in 2022 for operating impacts of Planning capital projects within the Environment and Parks division in the Community Services department.

Request							
	Total	2020 . Ongoing	2020 . One Time	2021 . Ongoing	2021 . One Time	2022 . Ongoing	2022 . One Time
<b>Expenditures</b>							
Misc. Exp.*Sidewalk-Roadside	14,620			3,489		11,131	
Misc.Exp.*Snow Removal	15,976			2,618		13,358	
Misc. Exp.*Snow Clearing	15,976			2,618		13,358	
Misc. Exp.*Salting & Sanding	18,595			5,237		13,358	
Misc.Exp.*Shrub & Perennial Mtce	7,311			1,745		5,566	
Misc.Exp.*Trails Mtce	7,311			1,745		5,566	
Stock/Inventory/Order	24,490					24,490	
Equipment	24,490					24,490	
	128,769			17,452		111,317	
<b>Net</b>	<b>128,769</b>			<b>17,452</b>		<b>111,317</b>	

Plan Requests

<b>Request</b>	<b>IPPW.2020.038 Op Impacts of Transportation Capital Projects</b>		
<b>Department</b>	Integrated Planning & Public Works	<b>Prepared By</b>	Christine Koehler
<b>Division</b>	Transportation	<b>Phone Number</b>	519-886-2310
<b>Section</b>	Transportation Operations	<b>Email</b>	christine.koehler@waterloo.ca
		<b>Date</b>	December 09, 2019
<b>Version</b>	Council Approved	<b>Budget Year</b>	2020

**Description of Request:**

Funding is required for the on-going maintenance and upkeep of the various capital projects implemented by Transportation Services. For example, Larch Street reconstruction into a "woonerf" street will require additional funds to maintain, as it will be a street for "all" - pedestrians, cyclists, car, trucks - with a very narrow pavement width and unknown costs for maintaining it. Costs for other large reconstruction projects such as Union Street are also included.

**Strategic Plan Link**      Safe, sustainable transportation

**Describe the risks related to this request if denied or deferred (likelihood and impact):**

Denial or deferral of this request will limit the division's ability to maintain services for the new street layout such as Larch or maintain the additional signs, pavement markings and features (such as bike facilities) for the Union Street reconstruction. As traffic calming devices are built, budget is required to ensure adequate maintenance of the devices.

**What are the desired outcomes of this request being approved?**

Increased funding will allow staff to maintain all of the new infrastructure being built.

**Recommendations:**

That Council approves a \$6,000 increase of ongoing funding in 2020, a \$23,500 increase of ongoing funding in 2021, and a \$6,700 increase of ongoing funding in 2022 for capital project operating impacts within the Transportation division in the IPPW department.

Request							
	Total	2020 . Ongoing	2020 One Time	2021 . Ongoing	2021 One Time	2022 . Ongoing	2022 One Time
<b>Expenditures</b>							
Power&Mtc Parking Lot Lights*Power	500					500	
Miscellaneous Expenditure	1,200					1,200	
Miscellaneous Expen*Road Side-	6,000	2,000		2,000		2,000	
Miscellaneous Exp*Traffic Calming	3,000	2,000				1,000	
Miscellaneous Expen*Safety Device-	3,000	1,000		1,000		1,000	
Misc.Exp.*Snow Removal	13,000	1,000		11,000		1,000	
Misc. Exp.*Snow Clearing	9,500			9,500			
	36,200	6,000		23,500		6,700	
<b>Net</b>	<b>36,200</b>	<b>6,000</b>		<b>23,500</b>		<b>6,700</b>	

Plan Requests

<b>Request</b>	<b>IPPW.2020.010 Stormwater Debenture Payments</b>		
<b>Department</b>	Integrated Planning & Public Works	<b>Prepared By</b>	Roy Garbotz
<b>Division</b>	City Utilities	<b>Phone Number</b>	519-886-2310
<b>Section</b>	Stormwater	<b>Email</b>	roy.garbotz@waterloo.ca
		<b>Date</b>	December 09, 2019
<b>Version</b>	Council Approved	<b>Budget Year</b>	2020

**Description of Request:**

This request is to adjust the budget for principal and interest repayments associated with the Stormwater Debentures issued to complete capital works for Maple Hill Creek Rehabilitation (Westvale Pond to University Ave) and the Silver Lake Study Implementation. The original budget was based on an estimated interest rate; this budget request is to adjust the budget based on the actual interest rate the debentures were issued at. This request is also for new debt required in 2021 to finance 1) Clair Creek North Reach: \$1.62M, 2) Keatsway Storm Bypass & Creek Bank Stabilization: \$1.48M, 3) Laurel Crk Study Implementation - Hillside Park to HWY 85: \$0.39M.

**Strategic Plan Link**      Infrastructure renewal

**Describe the risks related to this request if denied or deferred (likelihood and impact):**

Denial or deferral would result in the debenture financing budget being under funded, creating a potential shortfall in the reserve level or putting projects at risk of not being completed if funding is not available.

**What are the desired outcomes of this request being approved?**

The desired outcome is to align the City Utilities debt financing budget with actuals to allow for a more accurate projection of surplus/deficit reporting, which in turn informs operational decision making.

**Recommendations:**

That Council approves a \$31,704 reduction of ongoing funding in 2020, \$205,562 increase of ongoing funding in 2021, \$204,559 increase of ongoing funding in 2022 for Stormwater Debenture Payments within the City Utilities division in the IPPW department.

Request							
	Total	2020 . Ongoing	2020 . One Time	2021 . Ongoing	2021 . One Time	2022 . Ongoing	2022 . One Time
<b>Expenditures</b>							
Debt Charges Recoverable	378,417	(31,704)		205,562		204,559	
Transfer to Water/Sewer/SWM Res	(378,417)	31,704		(205,562)		(204,559)	
	0	0		0		0	
<b>Net</b>		<b>0</b>		<b>0</b>		<b>0</b>	

City of Waterloo

Plan Requests

<b>Request</b>	<b>IPPW.2020.005 Sanitary Sewer Inflationary Increases</b>		
<b>Department</b>	Integrated Planning & Public Works	<b>Prepared By</b>	Roy Garbotz
<b>Division</b>	City Utilities	<b>Phone Number</b>	519-883-2310
<b>Section</b>	Sewer	<b>Email</b>	roy.garbotz@waterloo.ca
		<b>Date</b>	December 09, 2019
<b>Version</b>	Council Approved	<b>Budget Year</b>	2020

**Description of Request:**

This request is for increased funding to the Sanitary Sewer section of City Utilities as a result of general inflation. An estimated value of 2.0% is used for 2020-2022. This request will increase the equipment, materials, miscellaneous, and all other non-salary and benefits account budgets to account for ongoing inflation.

**Strategic Plan Link**      Infrastructure renewal

**Describe the risks related to this request if denied or deferred (likelihood and impact):**

Denial or deferral would result in the operating budget being underfunded, creating potential for an operating budget deficit which would limit City Utilities' capacity to deliver service.

**What are the desired outcomes of this request being approved?**

The desired outcome is to align the City Utilities operating budget with actuals to allow for a more accurate projection of surplus/deficit reporting, which in turn informs operational decision making.

**Recommendations:**

That Council approves a \$32,833 increase of ongoing funding in 2020, \$33,474 increase of ongoing funding in 2021, \$34,395 increase of ongoing funding in 2022 for Sanitary Sewer Inflationary Increases within the City Utilities division in the IPPW department.

Request							
	Total	2020 . Ongoing	2020 . One Time	2021 . Ongoing	2021 . One Time	2022 . Ongoing	2022 . One Time
<b>Expenditures</b>							
Miscellaneous Expenditure	100,702	32,833		33,474		34,395	
Transfer to Water/Sewer/SWM Res	(100,702)	(32,833)		(33,474)		(34,395)	
	0	0		0		0	
<b>Net</b>		<b>0</b>		<b>0</b>		<b>0</b>	

City of Waterloo

Plan Requests

<b>Request</b>	<b>IPPW.2020.006 Water Distribution Inflationary Increases</b>		
<b>Department</b>	Integrated Planning & Public Works	<b>Prepared By</b>	Roy Garbotz
<b>Division</b>	City Utilities	<b>Phone Number</b>	519-886-2310
<b>Section</b>	Water	<b>Email</b>	roy.garbotz@waterloo.ca
		<b>Date</b>	December 09, 2019
<b>Version</b>	Council Approved	<b>Budget Year</b>	2020

**Description of Request:**

This request is for increased funding to the Water Distribution section of City Utilities as a result of general inflation. An estimated value of 2.0% is used for 2020-2022. This request will increase the equipment, materials, miscellaneous, and all other non-salary and benefits account budgets to account for ongoing inflation.

**Strategic Plan Link**      Infrastructure renewal

**Describe the risks related to this request if denied or deferred (likelihood and impact):**

Denial or deferral would result in the operating budget being underfunded, creating potential for an operating budget deficit which would limit City Utilities' capacity to deliver service.

**What are the desired outcomes of this request being approved?**

The desired outcome is to align the City Utilities operating budget with actuals to allow for a more accurate projection of surplus/deficit reporting, which in turn informs operational decision making.

**Recommendations:**

That Council approves a \$28,651 increase of ongoing funding in 2020, \$29,208 increase of ongoing funding in 2021, \$30,188 increase of ongoing funding in 2022 for Water Distribution Inflationary Increases within the City Utilities division in the IPPW department.

Request							
	Total	2020 . Ongoing	2020 . One Time	2021 . Ongoing	2021 . One Time	2022 . Ongoing	2022 . One Time
<b>Expenditures</b>							
Miscellaneous Expenditure	88,047	28,651		29,208		30,188	
Transfer to Water/Sewer/SWM Res	(88,047)	(28,651)		(29,208)		(30,188)	
	0	0		0		0	
<b>Net</b>		<b>0</b>		<b>0</b>		<b>0</b>	

**City of Waterloo**

**Plan Requests**

<b>Request</b>	<b>IPPW.2020.007 Stormwater Inflationary Increases</b>		
<b>Department</b>	Integrated Planning & Public Works	<b>Prepared By</b>	Roy Garbotz
<b>Division</b>	City Utilities	<b>Phone Number</b>	519-886-2310
<b>Section</b>	Stormwater	<b>Email</b>	roy.garbotz@waterloo.ca
		<b>Date</b>	December 09, 2019
<b>Version</b>	Council Approved	<b>Budget Year</b>	2020

**Description of Request:**

This request is for increased funding to the Stormwater section of City Utilities as a result of general inflation. An estimated value of 2.0% is used for 2020-2022. This request will increase the equipment, materials, miscellaneous, and all other non-salary and benefits account budgets to account for ongoing inflation.

**Strategic Plan Link**      Infrastructure renewal

**Describe the risks related to this request if denied or deferred (likelihood and impact):**

Denial or deferral would result in the operating budget being underfunded, creating potential for an operating budget deficit which would limit City Utilities' capacity to deliver service.

**What are the desired outcomes of this request being approved?**

The desired outcome is to align the City Utilities operating budget with actuals to allow for a more accurate projection of surplus/deficit reporting, which in turn informs operational decision making.

**Recommendations:**

That Council approves a \$22,274 increase of ongoing funding in 2020, \$23,217 increase of ongoing funding in 2021, \$23,861 increase of ongoing funding in 2022 for Stormwater Inflationary Increases within the City Utilities division in the IPPW department.

Request							
	Total	2020 . Ongoing	2020 . One Time	2021 . Ongoing	2021 . One Time	2022 . Ongoing	2022 . One Time
<b>Expenditures</b>							
Miscellaneous Expenditure	69,352	22,274		23,217		23,861	
Transfer to Water/Sewer/SWM Res	(69,352)	(22,274)		(23,217)		(23,861)	
	0	0		0		0	
<b>Net</b>		<b>0</b>		<b>0</b>		<b>0</b>	



Plan Requests

<b>Request</b>	<b>CAO.2020.009 Parking Enterprise Inflationary Increase</b>		
<b>Department</b>	Office of the Chief Administrative Officer	<b>Prepared By</b>	Christine Tettman
<b>Division</b>	Economic Development	<b>Phone Number</b>	519-886-2310
<b>Section</b>	Parking	<b>Email</b>	Christine.Tettman@waterloo.ca
		<b>Date</b>	December 09, 2019
<b>Version</b>	Council Approved	<b>Budget Year</b>	2020

**Description of Request:**

This request is for increased funding as a result of inflation. CPIx is projected to be approximately 2% for 2020. This request is to increase the equipment, materials and miscellaneous account budgets within the Parking Enterprise. For 2020 the inflationary budget increases is \$10,154, for 2021 the inflationary budget increases is \$9,757 and for 2022 the inflationary budget increases is \$9,956.

**Strategic Plan Link** Economic growth & development

**Describe the risks related to this request if denied or deferred (likelihood and impact):**

Denial or deferral would result in the Parking operating budget being underfunded for the required surface lots and Parkade maintenance expense, creating potential for an operating budget deficit which would limit Parking's capacity to deliver service.

**What are the desired outcomes of this request being approved?**

Maintain current Parking service levels while ensuring compliance with all legislation. Outcomes will be measured via feedback from Parking customers and stakeholders.

**Recommendations:**

That Council approves a \$10,154 increase of ongoing funding in 2020, \$9,757 increase of ongoing funding in 2021, \$9,956 increase of ongoing funding in 2022 for Parking Inflation within the Economic Development division in the CAO department.

Request							
	Total	2020 . Ongoing	2020 . One Time	2021 . Ongoing	2021 . One Time	2022 . Ongoing	2022 . One Time
<b>Expenditures</b>							
Miscellaneous Expenditure	29,867	10,154		9,757		9,956	
Trfr to Parking Res Fund	(29,867)	(10,154)		(9,757)		(9,956)	
	0	0		0		0	
<b>Net</b>		<b>0</b>		<b>0</b>		<b>0</b>	