



VOLUNTEER POSITION DESCRIPTION *

Volunteer Position: Pollinator Working Group Member

Reporting To: Environment and Parks, 519-886-2310 x 30296

Objective

- the Pollinator Working Group is a group of adult volunteers that work in collaboration with the City of Waterloo to provide City-approved educational experiences and community stewardship activities relating to native pollinators and their habitat

Responsibilities

- follow the position responsibilities outlined in the Pollinator Working Group's Terms of Reference
- some moderate physical exertion may be required (ie. carrying display materials, digging, lifting up to 20 pounds)
- follow City of Waterloo Safety First guidelines

Time, Place and Commitment

- up to eight evening meetings, held at a City of Waterloo facility on the first Thursday of the month
- up to five educational events and five stewardship activities held during the evening or weekend
- all activities will take place within city-owned green spaces within Waterloo, however the working group may participate as an Exhibitor at local events within the Kitchener-Waterloo area
- minimum commitment of one year required and attendance at a minimum of five meetings and four educational or stewardship activities over the course of one year
- position is one year term (renewable upon staff approval)

Training and Orientation

- provided by the City staff liaison

Qualifications

- working group members must be 18 years of age or older
- preference will be given to those living, working or studying in the Kitchener-Waterloo area
- experience and / or keen interest in native pollinators, educating youth and adults, event planning
- good written and verbal communication skills; good organizational skills
- willing to work cooperatively with City staff liaison and other working group members

Benefits

- experience planning and implementing educational and stewardship experiences for youth and adults
- personal contribution to the community and the environment

Screening Requirements

- completion of application form, interview and two satisfactory references
- all required volunteer forms must be completed and signed

Additional Information

- must wear proper clothing, closed footwear, cloth gloves and any required safety gear
- success of placement is subject to review