

VOLUNTEER POSITION DESCRIPTION *

Volunteer Position: Pollinator Working Group Member

Reporting to: Environment & Parks Services, 519-886-2310 x 30296

Objective

- the Pollinator Working Group is a group of adult volunteers that work in collaboration with the City of Waterloo to provide City-approved educational experiences and community stewardship activities relating to native pollinators and their habitat

Responsibilities

- follow the position responsibilities outlined in the Pollinator Working Group's Terms of Reference
- some moderate physical exertion may be required (ie. carrying display materials, digging, lifting up to 20 pounds)

Time, Place and Commitment

- up to eight evening organizational meetings, held at a City of Waterloo facility on the first Thursday of the month
- up to five educational events and five stewardship activities held during the evening or weekend
- all activities will take place within city-owned green spaces within Waterloo, however the working group may participate as an Exhibitor at local events within the Kitchener-Waterloo area
- minimum commitment of one year required and attendance at a minimum of six meetings and four educational or stewardship activities over the course of one year

Training and Orientation

- provided by the City staff liaison

Qualifications

- working group members must be 18 years of age or older
- preference will be given to those living, working or studying in the Kitchener-Waterloo area
- experience and / or keen interest in native pollinators, educating youth and adults, event planning
- good written and verbal communication skills; good organizational skills
- willing to work cooperatively with City staff liaison and other working group members

Benefits

- experience planning and implementing educational and stewardship experiences for youth and adults
- personal contribution to the community and the environment

Screening Requirements

- completion of application form, interview and two satisfactory references
- all required volunteer forms must be read, be completed and signed