



# VOLUNTEER POSITION DESCRIPTION \*

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**Volunteer Position:** Pollinator Working Group Member

**Reporting To:** Environment and Parks, 519-886-2310 x 30296

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## Objective

- the Pollinator Working Group is a group of adult volunteers that work in collaboration with the City of Waterloo to provide City-approved educational experiences and community stewardship activities relating to native pollinators and their habitat

## Responsibilities

- follow the position responsibilities outlined in the Pollinator Working Group's Terms of Reference
- some moderate physical exertion may be required (ie. carrying display materials, digging, lifting up to 20 pounds)
- follow City of Waterloo Safety First guidelines
- abide by all rules and regulations from the Region of Waterloo, Public Health re: COVID 19

## Time, Place and Commitment

- evening meetings, held at a City of Waterloo facility on the first Thursday of the month from February to October
- up to five educational events and five stewardship activities held during the evening or weekend
- all activities will take place within city-owned green spaces within Waterloo, however the working group may participate as an Exhibitor at local events within Waterloo Region
- position is a one year term (renewable upon staff discretion based on your enthusiasm, attendance and productivity on the working group)

## Training and Orientation

- provided by the City staff liaison

## Qualifications

- working group members must be 18 years of age or older
- preference will be given to those living, working or studying in the Kitchener-Waterloo area
- experience and / or keen interest in native pollinators, educating youth and adults, event planning
- good written and verbal communication skills; good organizational skills
- willing to work cooperatively with City staff liaison and other working group members

## Benefits

- experience planning and implementing educational and stewardship experiences for youth and adults
- personal contribution to the community and the environment

## Screening Requirements

- completion of application form, interview and two satisfactory references
- all required volunteer forms must be completed and signed

## Additional Information

- must wear proper clothing, closed-toe footwear, gloves and any required safety gear for workdays
- success of placement is subject to review