



**WATER AND SEWER CHARGE CERTIFICATE REQUEST FORM**  
 PLEASE COMPLETE ONE FORM PER WATER AND SEWER ACCOUNT REQUEST

PLEASE CHECK WHICH CERTIFICATE YOU WISH TO REQUEST:

RUSH (\$85.00):

REGULAR (\$65.00):

WATER AND SEWER CERTIFICATE REQUESTED BY:

NAME AND MAILING ADDRESS OF APPLICANT:	NAME OF PERSON, TELEPHONE & FAX NUMBER FOR CONTACT:
--	---

APPLICANT E-MAIL ADDRESS IS:	LAW FIRM REFERENCE NUMBER:
------------------------------	----------------------------

DATE OF REQUEST:	CLOSING DATE:
------------------	---------------

THIS REQUEST IS MADE FOR THE PROPERTY DESCRIBED BELOW:

MUNICIPAL ADDRESS:

WATER ACCOUNT NUMBER:

- PLEASE NOTE: THE CERTIFICATE WILL BE ISSUED BEFORE ANY FINAL READING IS OBTAINED.**

**City of Waterloo, Revenue Services, 100 Regina Street South, PO Box 337 STN Waterloo, Waterloo ON, N2J 4A8**

**Telephone: 519-747-8718 Fax: 519-747-8760 Email: taxcertificate@waterloo.ca**

To the extent that information collected for water certificates constitutes personal information as defined in the Municipal Freedom of Information and Protection of Privacy Act, R.S.O 1990, the information is subject to provisions of the act and will be used for purposes indicated and implied. Questions about the collection of personal information should be directed to City Clerk, City of Waterloo, 100 Regina St S, Waterloo, N2J 4A8. Telephone: (519)-886-1550. [www.waterloo.ca](http://www.waterloo.ca)