

Applicant Submission Checklist - Form 1

This checklist will help the City confirm that the watermain alteration (addition, modification, replacement or extension) conforms to all conditions of the City's Drinking Water Works Permit and the License. Supporting references or justification is required.

Section 1 – Project Information Section 1 – Project Information

Project Name/Contract#:	
Building Permit #:	Date Building Permit Issued:
City Engineering Representative:	
Applicant Representative:	

Section 2 – Required Supporting Information

Confirmation on the following items:	Choose an item	Reference/Justification
Permit Application Fee Form	Choose an item.	
Form 1 (Parts 1, 2 and 3) completed and verified by a licensed engineer	Choose an item.	
Final Plan and Profile drawing(s) with P. Eng seal	Choose an item.	
Water Distribution Analysis Report Included, where necessary	Choose an item.	
Fire-flow Testing/Analysis (for 6” and greater service connections, current within last 18 months)	Choose an item.	

Section 3 – Written Verification Meeting Requirements of the City of Waterloo’s DWWP, Schedule B, Sections 3.1.2 to 3.1.6

Confirmation that watermain alterations:	Choose an item	Reference/Justification
(1) will not create adverse conditions through maximum demand and will not result in an exceedance of the: <ul style="list-style-type: none"> • rated capacity of the distribution system • maximum flow rate of the distribution system 	Choose an item.	
(2) will not adversely affect the distribution system’s ability to maintain a minimum pressure of 140 kPa at ground level at all points in the distribution system under maximum day demand plus fire flow conditions	Choose an item.	
(3) is wholly located entirely within the City’s boundary, and will not connect to another drinking water system <ul style="list-style-type: none"> • If no, has written approval been obtained by the connecting municipality, and is attached? 	Choose an item.	
(4) Confirmation that conditions outlined in Section 3.2 in the Drinking Water Works Permit are satisfied	Choose an item.	
Other Attached Information	Choose an item.	

Applicant Licensed Engineer name and Title:

Signature:

Date: Click or tap to enter a date.