

Site Inspection Report



Park Name: _____

Street Address: _____

Engineering No.: _____ Registered Plan No.: _____

Block No.: _____ No. Hectares: _____

Consulting Landscape Architect: _____

Contractor: _____

Attendance at Meeting: _____

Weather Conditions: _____

☐

S.C.C. ☐

F.A.C. Inspection No.: _____

The above is considered to be a true and accurate recording of the site conditions. All contract documents, development guidelines and City of Waterloo Standard Specifications govern this inspection report. All deficiencies are to be remedied by the Developer or their representatives within **30 days** or as approved by the Engineering Services Landscape Architect.

Agreed to by all parties on: _____ RECHECK DATE: _____

Engineering Services Landscape Architect

Consultant Landscape Architect/Representative

Forestry/Horticulture Representative

Contractor

Parks Services Representative

Site Inspection Report



Deficiencies as Checked Off:

A. Surface Conditions:

- ☐ Erosion damage/swale function/ponding
- ☐ Topsoil depth/condition
- ☐ Rocks evident
- ☐ Grades are per approved plans
- ☐ Blended with features
- ☐ Topsoil analysis report
- ☐ Other

B. Seeding / Sodding:

- ☐ Seed coverage/germination
- ☐ Bare/damaged areas
- ☐ Turf quality
- ☐ Level Surface
- ☐ Top dressing required
- ☐ Knitting in
- ☐ Rolling required
- ☐ Aeration required
- ☐ Overseeding required
- ☐ Fertilizing required
- ☐ Watering required
- ☐ Sod edges quality
- ☐ Mowing/trimming
- ☐ 1 m mow strip

C. Pathways / Hard Surface:

- ☐ Alignment
- ☐ Acceptable slope
- ☐ Defects/damage

- ☐ Transitional/access nodes to spec
- ☐ Asphalt/concrete to spec/geotech. certified
- ☐ Curb cuts
- ☐ Switchback to spec
- ☐ Other

D. Amenities:

- ☐ Benches
- ☐ Garbage Receptacles
- ☐ Water hydrant/hydro service
- ☐ Bollard swing gate
- ☐ Locks
- ☐ Outdoor rink site
- ☐ Living fence/demarcation posts
- ☐ Permanent signage
- ☐ Retaining walls
- ☐ Other

E. Trees and Shrubs / Beds:

- ☐ Size, species as per approved plans
- ☐ Planting as per approved plan layout
- ☐ Pruning required
- ☐ Planting depth high or low
- ☐ Tree stake as required/not removed
- ☐ Wire/burlap exposed

- ☐ Mulch Adequate/type
- ☐ Watering/fertilizer
- ☐ Straighten lines/edged
- ☐ Disease/insect damage present
- ☐ Vandalism
- ☐ Noxious weed control
- ☐ Other

F. Play Area:

- ☐ Edging
- ☐ Surfacing
- ☐ Components
- ☐ Visibility
- ☐ Vandalism
- ☐ Audits
- ☐ Warranty/spec/receipts
- ☐ Maintenance kit
- ☐ Pathway access smooth transition

☐ Warranty/Maintenance Period:

☐ Year Trees/Plants Planted:

☐ Additional Warranties:

The following deficiencies have also been noted during the site inspection:
