

## Site Inspection Report



Park Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Engineering No.: \_\_\_\_\_ Registered Plan No.: \_\_\_\_\_

Block No.: \_\_\_\_\_ No. Hectares: \_\_\_\_\_

Consulting Landscape Architect: \_\_\_\_\_

Contractor: \_\_\_\_\_

Attendance at Meeting: \_\_\_\_\_

Weather Conditions: \_\_\_\_\_

☐

S.C.C. ☐

F.A.C. Inspection No.: \_\_\_\_\_

The above is considered to be a true and accurate recording of the site conditions. All contract documents, development guidelines and City of Waterloo Standard Specifications govern this inspection report. All deficiencies are to be remedied by the Developer or their representatives within **30 days** or as approved by the Engineering Services Landscape Architect.

Agreed to by all parties on: \_\_\_\_\_ RECHECK DATE: \_\_\_\_\_

\_\_\_\_\_  
Engineering Services Landscape Architect

\_\_\_\_\_  
Consultant Landscape Architect/Representative

\_\_\_\_\_  
Forestry/Horticulture Representative

\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Parks Services Representative

## Site Inspection Report



Deficiencies as Checked Off:

### A. Surface Conditions:

- ☐ Erosion damage/swale function/ponding
- ☐ Topsoil depth/condition
- ☐ Rocks evident
- ☐ Grades are per approved plans
- ☐ Blended with features
- ☐ Topsoil analysis report
- ☐ Other

### B. Seeding / Sodding:

- ☐ Seed coverage/germination
- ☐ Bare/damaged areas
- ☐ Turf quality
- ☐ Level Surface
- ☐ Top dressing required
- ☐ Knitting in
- ☐ Rolling required
- ☐ Aeration required
- ☐ Overseeding required
- ☐ Fertilizing required
- ☐ Watering required
- ☐ Sod edges quality
- ☐ Mowing/trimming
- ☐ 1 m mow strip

### C. Pathways / Hard Surface:

- ☐ Alignment
- ☐ Acceptable slope
- ☐ Defects/damage

- ☐ Transitional/access nodes to spec
- ☐ Asphalt/concrete to spec/geotech. certified
- ☐ Curb cuts
- ☐ Switchback to spec
- ☐ Other

### D. Amenities:

- ☐ Benches
- ☐ Garbage Receptacles
- ☐ Water hydrant/hydro service
- ☐ Bollard swing gate
- ☐ Locks
- ☐ Outdoor rink site
- ☐ Living fence/demarcation posts
- ☐ Permanent signage
- ☐ Retaining walls
- ☐ Other

### E. Trees and Shrubs / Beds:

- ☐ Size, species as per approved plans
- ☐ Planting as per approved plan layout
- ☐ Pruning required
- ☐ Planting depth high or low
- ☐ Tree stake as required/not removed
- ☐ Wire/burlap exposed

- ☐ Mulch Adequate/type
- ☐ Watering/fertilizer
- ☐ Straighten lines/edged
- ☐ Disease/insect damage present
- ☐ Vandalism
- ☐ Noxious weed control
- ☐ Other

### F. Play Area:

- ☐ Edging
- ☐ Surfacing
- ☐ Components
- ☐ Visibility
- ☐ Vandalism
- ☐ Audits
- ☐ Warranty/spec/receipts
- ☐ Maintenance kit
- ☐ Pathway access smooth transition

### ☐ Warranty/Maintenance Period:

### ☐ Year Trees/Plants Planted:

### ☐ Additional Warranties:

The following deficiencies have also been noted during the site inspection:

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